

Rathdrum Prairie Aquifer Protection District
Policy & Budget Committee
Meeting Minutes - Revised
April 17, 2013
4:30 p.m.

Present were: Paul Klatt, Jim Markley, Ron Johnson, Tom Depew, Rob Turnipseed, Bert Rorhbach, Kristy Reed Johnson and recording secretary Lori Cogley. Kerri Thoreson, Allen Isaacson and Laurin Scarcello were absent.

Also present were: Al Beardsley (IDWR), Dale Peck (PHD), Helen Johnson, Dave McDowell (Kootenai County Finance Director) and Commissioner Todd Tondee.

At 4:38 p.m. Chairman Klatt called the meeting to order.

PLEDGE OF ALLEGIANCE: Paul asked that Tom lead the pledge of allegiance.

APPROVAL OF MINUTES: Tom moved that the minutes from the April 3, 2013 be approved as written. Kristy seconded the motion. The roll was called. The motion carried.

INTRODUCTIONS: There were none.

CITIZEN COMMENTS: There were none.

CHAIRMAN COMMENTS: Paul spoke of receiving a thank you and an invoice for \$1,000.00 from the Kootenai-Shoshone Soil and Water Conservation District (KSSWCD). Kristy also provided a thank you from Andy Dunau of the Spokane River Forum for their sponsorship. Paul mentioned the KSSWCD also provided Paul with a letter of appreciation requesting that the APD sign it as a donation which would qualify the KSSWCD to receive matching funds from the State. If the APD provides \$1,000.00, the State would provide matching funds totaling \$2,400.00. Paul spoke with Robert Flagor today. It's a little different format and it doesn't change anything from what has been allocated. Bert doesn't see any issues with the statute and The invoice for \$1,000.00 is consistent with the current budget and recommending processing it for payment. Paul feels that KSSWCD is working hard for water quality and agrees with signing the document so that they may receive additional funding. Bert stated that their relationship with AgriMet/Bureau of Reclamation and Bonneville Power has tremendously increased in an effort to bring conservation and energy awareness. Paul stated that this involvement is leading them to an AgriMet station at the Fairgrounds. Bert spoke of the Agrimet stations in the area. Commissioner Tondee stated that the County's legal department will review the letter/document and the response will be given to the APD advisory board.

Bert mentioned that Laurin is out of town but is looking at a couple of individuals to help fill the APD position that is currently open.

OLD BUSINESS: There was none.

NEW BUSINESS:

1. Dave McDowell presented the APD budget of where they are at and where it's going in regards to budget performance and collections. Dave first spoke of the Balance Sheet – listing \$372,000 in the bank. He discussed the revenues and expenditures, comparing those numbers to last year's budget and actuals. He then discussed the Budget Performance Report. Total special assessment taxes total \$388,572.00; interfund transfers-out are the administrative costs totaling \$26,050.00. Jim questioned what the

Fund Equity is and Dave stated that it is once all of the obligations are paid, this is the amount that is left. There was discussion with Dave as well as Dale from PHD in regards to the fiscal year calendar. The budget year for Kootenai County and Panhandle Health District differ by one quarter.

Commissioner Tondee spoke of the property tax revenue of \$388,572.00, this is the Aquifer Protection Fee of \$6.00 per parcel; the money generated in revenue. There will be approximately \$120,000.00 left to allocate into the fund balance versus the \$131,000.00 last year. Dave suggests using similar numbers to this year's budget would be a good idea. Paul thanked Dave and stated that this will give the APD a good picture for next year's budget. Bert would like to visit with Dave at least one more time and propose a draft budget to him. Dave can adjust the names of the line items/categories as requested.

2. Paul spoke of the upcoming budget meetings. The letter from KSSWCD's request of \$1,000.00 is one of the items. Kristy would like to sit in on the work elements meeting so that they may work together on the process of the budget discussion. Bert mentioned that some of the growers hope that this is an annual event and the APD wants to be a part of their annual event.
3. Paul spoke of the APD budget request of \$408,100.00 – Dale submitted a revised budget. There was discussion on the services billed versus services rendered for the Panhandle Health District invoices. Commissioner Tondee will clarify. Dale spoke of the revised budget which includes the revised fees for the PHD in relation to the initial inspection. There were some adjustments in salary and overhead. Dale answered specific questions from the APD regarding the budget request. Total request is \$406,700.00. The major change for the increase is the fees; the overall cost of the program is down. Dale presented the draft flyer of the AquiStar program and asked the group for input. He wishes to begin a method by which to recognize those that go beyond their requirements. This is something that can be done within the current budget costs as there is low overhead and expense. This is a biennial program. There was discussion as to possibly doing a Press Release and put a link on the County's website. He feels that local businesses can display at their facility and it would recognize them as an AquiStar establishment. Once he receives feedback from APD for the tri-fold and the process, he will move forward. He would like to implement this program by July 1, 2013.

MEMBER COMMENTS: Bert suggested to set the time for the next meeting and for the committees to begin their budget draft documents and present at the next meeting. The next meeting will take place on Wednesday, May 1st. Dale stated he has approximately 1500 Spokane-Rathdrum Prairie atlases left. Paul stated that the budgets for the Education & Outreach and also the Work Elements need to be in draft form for the next meeting. The next meeting is set for May 1st at 4:30pm. Kristy mentioned that the Post Falls Business Fair had a great turnout. Bert updated the group on the education well and that it is moving ahead and it has been a challenge. He is meeting Monday to decide on the well's location. June is the target date to complete this project.

At 6:09 p.m. Tom moved that the Board adjourn the meeting. Ron seconded the motion. The roll was called. The motion carried.

Respectfully submitted,

Lori Cogley

Recording Secretary