

**Rathdrum Prairie Aquifer Protection District
Policy & Budget Committee**

Meeting Minutes

May 1, 2013

4:30 p.m.

Present were: Paul Klatt, Jim Markley, Ron Johnson, Tom Depew, Allen Isaacson, Bert Rorhbach, Kristy Reed Johnson, Laurin Scarcello and recording secretary Lori Cogley. Kerri Thoreson was absent. Rob Turnipseed was excused.

Also present were: Al Beardsley (IDWR), Dale Peck (PHD), Helen Johnson and Gary Stevens (DEQ).

At 4:38 p.m. Chairman Klatt called the meeting to order.

PLEDGE OF ALLEGIANCE: Paul asked that Ron lead the pledge of allegiance.

APPROVAL OF MINUTES: Kristy suggested that the minutes from April 17th be changed to reflect the detailed discussion with Dave McDowell and others regarding the different fiscal years between the County and Panhandle Health District, which causes some confusion. Bert also mentioned to clarify on the minutes that he is hoping that the APD can be a part of the growers' annual event. Tom moved that the minutes from the April 17, 2013 be approved as corrected. Ron seconded the motion. The roll was called. The motion carried.

INTRODUCTIONS: There were none.

CITIZEN COMMENTS: There were none.

CHAIRMAN COMMENTS: Paul mentioned that in speaking with Commissioner Tondee who also conferred with the County's legal staff, that the \$1,000.00 donation to Kootenai-Shoshone Soil and Water Conservation District (KSSWCD) has been approved to move forward and that they are eligible to receive matching funds from the state.

MEMBER COMMENTS: Bert spoke of meeting with the maintenance staff of School District #271 and has established a location regarding the well near the school for testing. A Memorandum of Understanding (MOU) will be drafted by the School District and the process will begin to move forward. Al Beardsley will have the bids at the next meeting and is hoping to begin during the first part of June once school is out. Jim asked if the wells will be used for monitoring and Al stated yes they will as it is best to have dedicated monitoring sites. Bert stated that the pump is not in the current budget but will need to be requested in the upcoming budget. Paul stated that a request needs to be submitted for the pump.

Jim said that Kim Harrington in the City of Cd'A's GIS department is requesting contact information for the County's GIS department as well as IDWR. Al and Lori will contact Kim with those names & numbers.

OLD BUSINESS: There was none.

NEW BUSINESS: Jim presented the proposed APD budget packets and asked for feedback from the group. There are three goals which include:

1. Better documents.
2. More user friendly.
3. Allow the APD to do a better job of budgeting.

Jim questioned whether the APD is audited and Paul stated he was unclear, but stated that the County does get audited annually. Jim would like to begin this year if possible with the new documents and said that going forward would be an easier process. He recommends showing the past three years on the budget for reference points. It was suggested that the budget committee work with Dave McDowell on the specific codes for the items listed on the budget. Bert stated he likes the new documents proposed by Jim but suggested that the memo format also be used when submitting the budget to the County Commissioners. He suggested beginning using the forms next year. Kristy feels that both the memo document and Jim's new documents be used. Allen feels that both documents should be used for now, but slowly transition out of the memo document.

Dale from PHD presented a revised spreadsheet with an adjusted proposed PHD budget of \$414,100.00. Paul suggested that the APD move forward with the budget as proposed by PHD. The amount of funds in the reserves will decrease by about \$5,000.00 bringing the balance to approximately \$70,000.00.

SUBCOMMITTEE UPDATES: Bert and his committee will modify the Work Elements budget. Kristy submitted the draft budget for the Education and Outreach budget. She stressed again the importance of a county representative who would function solely as a part-time APD staff member to assist with various functions including: Basin Commission, CAMP meetings, APD budget, minutes, etc.

Paul set the next meeting for May 15, 2013 @ 4:30pm in the Commissioner's Boardroom. Gary will submit a bid request for FY14 at that time. The Public Hearing is tentatively set for June 19th.

At 6:15 p.m., Tom moved that the Board adjourn the meeting. Allen seconded the motion. The roll was called. The motion carried.

Respectfully submitted,

Lori Cogley

Recording Secretary