

**Rathdrum Prairie Aquifer Protection District
Policy & Budget Committee Meeting**

Meeting Minutes

April 16, 2014

4:30 p.m.

Present were: Paul Klatt, Jim Markley, Laurin Scarcello, Ron Johnson, Kristy Reed Johnson, Mike Galante, and Rob Turnipseed. Bert Rorhbach, Allen Isaacson, and Kerri Thoreson were absent.

Also present were: Dick Martindale (PHD), Helen Johnson, and Recording Secretary Nancy Jones.

At 4:30 p.m. member Paul Klatt called the meeting to order.

PLEDGE OF ALLEGIANCE: Ron Johnson led the Pledge of Allegiance.

APPROVAL OF MINUTES: Motion to approve the March 26, 2014 minutes was made by Ron and seconded by Kristy. A vote was taken and the motion carried.

INTRODUCTIONS: Paul introduced new member Mike Galante and recording secretary Nancy Jones. Motion to accept Nancy Jones as the new recording secretary for the committee was made by Laurin and seconded by Kristy. The vote was taken and the motion carried.

CHAIRMAN and MEMBER COMMENTS: Kristy shared information about the Community Business Fair that was scheduled for Thursday, April 17, 2014.

Paul noted that three (3) unexcused absences from committee meetings can result in removal from the group, and reminded everyone to make arrangements in advance to ensure that all absences are excused.

Mike spoke about revisions that are being made to the 2015 Aquifer Atlas, and asked the group for any input or recommendations that they may have. Mike indicated that an initial draft would be available for review in the late summer or fall, and that publication of the final product is slated for January 2015. Mike stated that the Washington Department of Health would like an emphasis on storm water. Paul discussed the importance of stressing aquifer quality in the atlas, suggesting that a link between storm water and aquifer quality would be appropriate, as long as the focus remains the aquifer itself. The group discussed the types and purpose of the various subcommittees who are working on the updates.

COOPERATING AGENCY COMMENTS: Dick Martindale, of the Panhandle Health District, asked if the work elements subcommittee had held a discussion to evaluate whether the aquifer sampling program should be enhanced. The next sampling run is scheduled for June, using existing wells and labs. The members were asked to consider whether the following run, scheduled for October, should be enhanced. Paul shared that this item was briefly discussed at the March 26 meeting. Dick stated the enhancement would cost an additional \$9,600 per year. The current program cost is about \$6,500, which would bring the new annual total to \$16,100. The members discussed projected totals and the scope of the enhanced testing.

OLD BUSINESS: Paul called for discussion of any elements related to the fiscal year 2014 budget. Nancy Jones presented a request from the City of Coeur d'Alene to purchase additional metal caps, which are to be placed on swales, storm drains, and catch basins. Paul noted that the additional purchase funds are included within the 2014 budget. A sample was available for the group to review the quality and visibility of the caps.

Jim Markley read the committee goals for fiscal year 2015, which were developed during the public hearing process. The draft presented identified the three (3) main goals as:

- Creating better cross training within the committee
- Establishing terms, with term limit specifications and staggered expiration dates to ensure continuity
- Filling vacancies to maintain an eleven (11) member advisory committee

The members discussed term limits and the specifications that might be used to establish staggered committee member terms. A motion to accept the wording of the committee goals, as presented by Jim, was made by Kristy and seconded by Mike. A vote was taken and the motion carried.

Jim read the draft mission statement of the committee, which was based upon the statute that defines the purpose of the Aquifer Protection District advisory board. The mission statement was presented as follows:

The Aquifer Protection District was approved by the voters and established by the Board of Commissioners in 2007 for the protection of ground water quality in the Rathdrum Prairie Aquifer.

The members discussed the verbiage and the benefits of keeping the statement brief and direct. Paul called for additional comments but none were made. Motion to accept the mission statement was made by Kristy and seconded by Laurin. A vote was taken and the motion carried.

NEW BUSINESS: The members reviewed the actual funding requests for fiscal year 2014/2015. Recurring and new items were discussed, and it was noted that the enhanced sampling costs were not currently included in the totals. After review and discussion, the five (5) year projected budget totals were reviewed, as follows:

Fiscal year 2014/2015:	\$344,800
Fiscal year 2015/2016:	\$349,000
Fiscal year 2016/2017:	\$365,500
Fiscal year 2017/2018:	\$370,400
Fiscal year 2018/2019:	\$387,700

It was noted that these are placeholder amounts for potential budget increases, and that amounts may change over time. Paul asked for comments or recommendations that might be presented to the budget committee. Gary noted that staff reductions allowed for a reduction of \$30,100 from the FY2014 budget, even with the enhanced sampling included. The members discussed the purposes of conducting enhanced sampling, as well as the costs and processes that would be associated with the enhanced sampling. The members also reviewed the Hayden Creek DWR request in the amount of \$14,000. No final determinations were made. Paul noted that budget comments and requests are often considered through mid-May, with the budget policy outreach hearing usually taking place in June. The group discussed the benefits of setting firm request deadlines for future budget years.

A motion was made by Laurin to set April 15th of each year as the deadline for funding requests, effective as of the FY2015/2016 budget cycle, and Rob seconded the motion. A vote was taken and the motion carried.

Paul announced that the next meeting would be held on April 30, 2014, in the Kootenai County Commissioners Boardroom, beginning at 4:30pm.

CITIZEN COMMENTS: There were none.

Rob moved to adjourn the meeting at 6:04 p.m. Kristy seconded the motion. A vote was taken and the motion carried.

Respectfully submitted,

Nancy A Jones
Recording Secretary