

**Rathdrum Prairie Aquifer Protection District
Policy & Budget Committee Meeting**

Meeting Minutes

April 30, 2014

4:30 p.m.

Present were: Paul Klatt, Jim Markley, Ron Johnson, Kristy Reed Johnson, Mike Galante, Kerri Thoreson, Bert Rorhback and Rob Turnipseed. Allen Issacson was excused.

Also present were: Dick Martindale (PHD), Commissioner Todd Tondee, Dave Fortier (KSSWCD), Helen Johnson, and Recording Secretary Nancy Jones.

Absent: Laurin Scarcello

At 4:36 p.m. Chair Paul Klatt called the meeting to order.

PLEDGE OF ALLEGIANCE: Dick Martindale led the Pledge of Allegiance.

APPROVAL OF MINUTES: Modifications were proposed by Jim Markley to clarify that Dick Martindale attended as a representative of Panhandle Health District, to add “Washington” to the “Department of Health” reference, and to exchange ‘the roll was called’ with ‘the vote was taken’. Motion to approve the April 16, 2014 minutes, with these corrections, was made by Jim and seconded by Mike. The vote was taken. The motion carried.

OLD BUSINESS: Old business item #3, Follow up on Commissioners’ discussion of term limits, was addressed first, in order to accommodate a scheduling conflict.

Commissioner Tondee explained that the Board of County Commissioners had completed their discussions regarding advisory board term limits and explained the Resolution that was passed by the Board. He shared that, as a result of that Resolution, the Aquifer Protection District committee will be required to amend their bylaws to define terms for each member. Current members will be assigned to a one, two, or three year term, to be determined by the group. All future appointments will be for a term of three years. This will ensure staggered terms for all members. Commissioner Tondee stated that this change will be retroactive to January 1, 2014. The group discussed the particulars of the Resolution and noted the importance of staggering term limits with statutory requirements in mind (so that no two positions – at large, agricultural, etc.) expire in the same year. Bert suggested that the work elements subcommittee could gather information, including the length of time that the current members have served and the preferences of the current members (with regard to setting the initial terms). Kristy noted that she has traditionally held archives for the group, and Chairman Tondee recommended housing those archives at the County when her term expires. Paul tabled this discussion until the work elements subcommittee is ready to present their information. Chairman Tondee left the meeting at 5:05 p.m.

CHAIRMAN and MEMBER COMMENTS: Jim encouraged everyone to review the excel budget spreadsheet and to contact him with any questions or requests for help with adjusting numbers to consider various options.

COOPERATING AGENCY AND PUBLIC COMMENT: Dave Fortier from the Kootenai-Shoshone Soil and Water Conservation District updated the group about the progress of recent water conservation efforts, as well as an ag-net station update.

OLD BUSINESS: Jim presented the FY2014/15 budget spreadsheet to the group. The attendees discussed various elements of the budget proposal, including:

- Aggregate annual expenditures
- Comments on the five year capital plan
- Overall budget considerations, including the enhanced sampling proposal
- Education and Operating Expenses
- Interfund transfer amounts and formulas for calculation

Paul clarified that the five year capital plan includes only one-time projects, such as the proposal to rebuild the Hayden Stream Gauge. The group discussed long-term budgetary considerations, such as the need to include the Panhandle Health District expanded program at five year intervals. Annual fee assessments were also discussed, as well as the aquifer atlas reprint. Mike agreed to get a summary of proposed changes for the aquifer atlas so the work elements subcommittee could review that information.

The group concluded by discussing dates for upcoming meetings, including the annual budget hearing. The next meeting was scheduled for Wednesday, May 14, 2014. The following committee meeting will be held on Wednesday, May 28, 2014. The public hearing was tentatively set for Wednesday, June 11, 2014. Nancy Jones agreed to check room availability for the hearing and report back to the committee.

CITIZEN COMMENTS: There was none.

At 6:36 p.m., Kerri moved to adjourn the meeting. Kristy seconded the motion. The vote was taken. The motion carried.

Respectfully submitted,

Nancy A Jones
Recording Secretary