

Kootenai County
Rathdrum Prairie Aquifer Protection District
Policy and Budget Committee

Meeting Minutes
Wednesday, May 11, 2016
4:00 p.m.

451 N. Government Way
Administration Building, 3rd Floor Boardroom

Committee Members Present: Leslie Duncan, Paul Klatt, Jim Hudson, Laurin Scarcello, Mike Galante, BiJay Adams and Kristy Reed Johnson. Dion Holton was excused.

Also present were Panhandle Health District Representative Erik Ketner, Committee Applicants Mary Vehr and Necia Maiani, Department of Environmental Quality Hydrologist Gary Stevens and Recording Secretary Alethea Carpenter.

At 4:06 p.m., Chair Leslie Duncan called the meeting to order.

Pledge of Allegiance: Leslie led the Pledge of Allegiance.

Approval of Minutes: Motion to approve the April 13, 2016 minutes, with corrections, was made by Laurin Scarcello and seconded by BiJay Adams. The vote was taken. The motion carried.

Chairman's Comments and Introductions: Public hearing is on Wednesday, June 8, 2016, at 6 p.m. The meeting prior to the hearing will start at a later time than the regular time. Kristy Reed Johnson suggested 5 p.m. Everyone agreed.

Business Items

1. Tiffany resigned from the committee which left an opening for her spot. Leslie would like to get statute to see who fits where. There are currently three openings and four applicants. BiJay asked what positions the applications are for. Leslie mentioned there is one at large and two well recognized business applicants. Nancy will get statute to see if it is necessary to switch positions.

APD Member/Subcommittee Comments

1. **Budget Committee** - Mike Galante introduced budget worksheets he has created to have the budget requests match up to the County budget codes to help it make sense. A discussion ensued about the approach to requests that would fit into General Support Expenses, Kristy mentioned crunching everything together – supplies for classrooms, library programs, chamber booth rentals, edible expenses, etc. Mike gave a breakdown of budget requests to accommodate budget codes. Corrections were made to accommodate updated information.

Mike clarified he has only been working on a worksheet, not an approved budget. He also said he would clean it up and have it ready with correct numbers and categories for the budget approval meeting. Available funds are \$838,372, total expenses requested are \$583,479 with \$238,709 in carryover. Mike also showed a 5 year Fiscal Plan. A discussion ensued about the decline of the carryover and if there should be some concern. Mike suggested that would be a question for the board, asking if they are comfortable with the carryover. BiJay mentioned he is comfortable with the carryover. It allows the committee to have funds available for projects that are unforeseen, but the committee would like to support. Paul asked if anything was missing from the worksheets. Mike said Kristy had requests she is presenting and then it should be complete.

2. Kristy Reed Johnson submitted a budget request on behalf of Adrian Cronebaugh at Kootenai Environmental Alliance for \$1,250. This would be for a tri-fold brochure for the Curb the Flow H2O project. It is a one-time request for paper and printing costs of 2000 brochures. Kristy said this would condense IDWR into a pamphlet. The time frame is next fiscal year. Leslie mentioned the funds wouldn't be available until October. Mike asked if the Kootenai County logo would go on the brochure. Kristy was unsure. Kristy moved to put it in the budget after seeing and approving draft. Mike seconded the motion. The committee voted – majority said yes.
3. Mike presented each budget request for approval:
 - a. **Department of Environmental Quality** – \$99,416 - Mike made a motion to approve. Jim Hudson seconded the motion. Motion passed.
 - b. **Panhandle Health District** – \$340,500 - Aquifer Protection - Mike made a motion to approve. Kristy seconded the motion. Motion passed.
 - c. **Panhandle Health District** – \$28,400 - Stormwater – Laurin made a motion to approve. Kristy seconded the motion. Motion passed.
 - d. **Education and Outreach** - \$45,450 - Conservation Easement – Laurin Scarcello made a motion to approve. Jim seconded. Motion passed.
 - e. **Kootenai Shoshone Soil & Water Conservation** - \$1,500 - Grower Meeting - Laurin made a motion to approve. Kristy seconded. Motion passed.
 - f. **Idaho Washington Aquifer Collaboration** – \$10,000 - Mike added Washington entities are insisted that they fund half of the program. The commitment from IWAC is \$5,000 of money they will put toward this. They want Washington entities are in then in for \$20,000. Rathdrum Prairie Camp is going to have a camp meeting on July 20th. The camp committee will review the request for \$10,000 to the Idaho Water Resource Board which will be meeting on July 21st and 22nd in Sandpoint. That meeting will be presented the camps recommendation to the board in

matching funding. BiJay made a motion to approve. Jim seconded. Motion passed.

- g. University of Idaho Extension** - \$9,722 - Amphitheater – Kristy made a motion to approve. Laurin seconded with stipulation that Ron Johnson’s name is added somehow to this project. BiJay suggested APD pay for a sign, if permission was given. It was informally requested. Kristy will clarify with Jim Ekins. A discussion ensued about the proposed signage in the presentation. Paul recommends an APD sign might be a good option. Paul made a motion to approve. Jim Hudson seconded the motion. Motion passed.
- h. Agrimet** – \$3,400 - Paul makes motion to approve. Bijay seconded. Motion passed.
- i. Idaho Department of Water Resources** – \$25,000 - a discussion of specific requests ensued due to the numbers on the worksheet, seemed duplicated. Mike would correct worksheet to show the request amounts correctly. BiJay made a motion to approve. Laurin seconded. Motion passed.
- j. Spokane River Forum** – \$1,000 - BiJay made a motion to approve. Mike Galante seconded the motion. Motion passed.

Nancy Jones entered the meeting at 5:10.

FY17 Budget Proposal Planning & Timeline: Nancy discussed the upcoming Public Hearing on June 8th. She suggested a special meeting, if necessary, to review budget. The committee did not feel a special meeting was necessary. The committee to agreed to meet at 4:30 p.m. on May 25th to accommodate the Board’s schedule. Nancy asked when to set up a time to present the budget to the Board. Leslie said after June 19th.

Education and Outreach: Kristy gave a report of the Education and Outreach distribution of atlases up to May 1st, 2016.

Laurin left the meeting at 5:30 p.m.

Work Elements will present at the next meeting. Kristy will send a power point to Mike.

APD Member Comments: The position of a treasurer was discussed. This person would work with Nancy or Alethea to turn in receipts and keep track of expenses. Having a treasurer would provide a second level of approval. Jim Hudson agreed to fill this position.

Education and Outreach event at the Post Falls business fair. \$297.34 was spent from the edible aquifer account. Paul made a motion to approve. Jim seconded the motion. Motion passed.

Cooperating Agency Comments: There were no comments from cooperating agencies.

Adjournment: Leslie Duncan entertained a motion to adjourn. Mike Galante made the motion to adjourn at 5:39 p.m. Jim Hudson seconded the motion. Meeting adjourned at 5:39 p.m.

Respectfully submitted,

Alethea Carpenter
Recording Secretary