

**Minutes of Meeting
June 24, 2008
2:00 p.m.**

The Kootenai County Board of Commissioners, Chairman Currie, Commissioner Piazza and Commissioner Tondee met in continuation of the regular meeting of the second Monday of June, with Deputy Clerk Teri Johnston present. Also present was Civil Attorney Pat Braden.

Bylaws/Kootenai County Aquifer Protection Committee

The Board met to consider the Bylaws for the Aquifer Protection Committee which spell out the purpose, responsibilities, meeting times, etc. which govern the Aquifer Protection Committee. The Aquifer Protection Committee has approved these Bylaws and has requested that they be approved by the Board of Commissioners. Legal Services has reviewed the Bylaws and recommends Board approval.

Commissioner Tondee moved that the Board approve the Bylaws for the Kootenai County Aquifer Protection Committee. Chairman Currie seconded the motion.

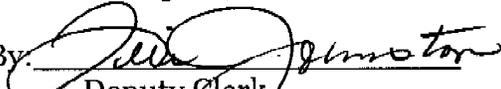
There being no discussion, Deputy Clerk Teri Johnston called the roll:

Commissioner Tondee:	Aye
Commissioner Piazza:	Aye
Chairman Currie:	Aye

The motion carried.

Respectfully submitted,

Daniel J. English, Clerk

By: 
Deputy Clerk

C: Aquifer Protection Committee

7-17-08
TJ

**BYLAWS OF
THE KOOTENAI COUNTY AQUIFER PROTECTION DISTRICT
POLICY AND BUDGET ADVISORY COMMITTEE**

**Article I
Name**

The name of this organization shall be called the Policy and Budget Advisory Committee of the Kootenai County Aquifer Protection District (Committee).

**Article II
Membership**

Membership on the Committee shall be in accordance with Idaho Code § 39-507 and Kootenai County Resolution No. 2007-21, or any superseding resolution.

Any member of the Committee may be removed for cause by a majority vote of the Board of County Commissioners (Board). The Board may also remove a member from the Committee if that member has had three (3) unexcused absences from regular and/or special meetings of the Committee within a one (1) year period. Any vacancy resulting from removal for cause or for unexcused absences shall be filled within ninety (90) days by resolution of the Board appointing a successor to fill that position.

The Committee shall advise the Board on a quarterly basis concerning the attendance record of Committee members.

**Article III
Officers**

The appointed members of the Committee, at its first organizational meeting and at its first regular meeting in January of each year, shall elect, by majority vote of the members present at such meeting attended by a quorum of the appointed members, a Chairman and Vice-Chairman from its membership. In addition, the Board shall designate a Deputy Clerk of the Board as *ex officio* Recording Secretary of the Committee. The duties and powers of the officers shall be as follows:

A. Chairman:

1. Preside over all meetings of the Committee.
2. Call special meetings of the Committee in accordance with the Bylaws.
3. Sign official documents of the Committee.
4. Ensure that all actions of the Committee are properly taken.
5. Make Committee appointments to subcommittees as required.

- B. Vice-Chairman: During the absence, disability, vacancy or disqualification of the Chairman, the Vice-Chairman shall assume all the duties and be subject to the responsibilities of the Chairman.
- C. Recording Secretary:
 - 1. Post all necessary meeting and agenda notices.
 - 2. Take minutes of all meetings of the Committee.
 - 3. Record all meetings of the Committee.
 - 4. Act as custodian of the records of the Committee.
 - 5. Ensure that all meetings of the Committee comply with the Idaho Open Meetings Law, Idaho Code § 67-2340 *et seq.*, and the Idaho Public Records Act, Idaho Code § 9-337 *et seq.*, in conjunction with County legal counsel.

Article IV Meetings

The Chairman shall fix a place and time for each regular and special meeting. Notice of meeting time and places shall be posted as required by law. The Committee shall comply with the Idaho Open Meeting Law.

A quorum shall consist of a majority of the members of the Committee. In order to conduct business at any meeting of the Committee, a quorum of the membership must be present. If a quorum is present but both the Chairman and Vice-Chairman are absent, the Committee may, by majority vote, appoint any member present to act as Chairman *pro tem* for that meeting.

If a member is unable to attend a scheduled meeting, that member will be excused from that meeting only if he or she notifies the Chairman or the Recording Secretary of such absence prior to the meeting.

The Committee shall keep minutes of its proceedings, and shall keep records of its studies and recommendations. Such records shall be considered public records under the Idaho Public Records Act.

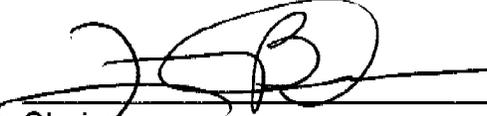
Article V Voting

Each committee member appointed by the Board shall be entitled to one vote on any matter the may come before the Committee. The vote of a majority of the appointed members present at a meeting attended by a quorum of the appointed members shall be necessary to decide any item. No proxy voting shall be permitted.

**Article VI
Amendments**

The Committee may make amendments to these bylaws upon a two-thirds (2/3) majority vote of the appointed members, and approval of the Board. Any such amendments shall not be effective until approved by the Board.

ADOPTED by the Kootenai County Aquifer Protection District Policy and Budget Advisory Committee this 10th day of June, 2008.



Chairman

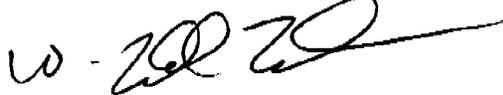
APPROVED by the Kootenai County Board of Commissioners this 24th day of June, 2008.



Elmer R. Currie, Chairman



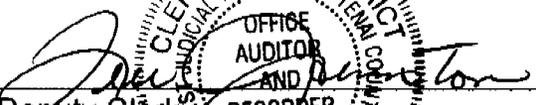
Richard A. Piazza, Commissioner



W. Todd Tondee, Commissioner

ATTEST:

DANIEL J. ENGLISH, CLERK

By: 

Deputy Clerk

