

**Minutes of Meeting
Business Meeting
October 30, 2012
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Jai Nelson and Commissioner Dan Green met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

10/16/2012	Business Meeting
10/22/2012	Salary Survey Discussion
10/22/2012	Airport – Salary/Merit Discussion
10/22/2012	Annual Settlement of Accounts
10/23/2012	Executive Session §67-2345(1)(b) to consider the evaluation, dismissal of or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
10/23/2012	Indigent Appeal 2012-636
10/23/2012	Community Development Update

Board Actions

BOCC Signatures for Indigent Cases: 10/18/2012 through 10/24/2012

Kootenai County Beer, Wine and Liquor Applications: Cataldo Inn; Trickster’s Brewing Company, LLC

Kootenai County Kennel License Renewal: Thomas Kennel; Ferrel/Kickaboo Kennel

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

- D. Changes to the Agenda:** There were no changes to the agenda.
- E. Old Business:** There was no old business discussed.

F. New Business:

1. Grant/Domestic Violence Court Coordinator/District Court

Trial Court Administrator Karlene Behringer asked that the Board consider a grant for one full-time Domestic Violence Court Coordinator and a part-time Probation Officer to be assigned to the Domestic Violence Court located in the First Judicial District. The Domestic Violence Court Coordinator and part-time Probation Officer will work with the Judge assigned to the court to provide enhanced judicial monitoring of domestic violence offenders, improve the tracking of cases involving domestic violence and assist victims through the coordination of comprehensive victim services offered by other service providers.

Commissioner Nelson moved to approve the Domestic Violence Court Coordination Grant for District Court. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

2. Purchase Authorization/Dual-Drive Truck/Western States Cat/Solid Waste

Solid Waste Operations Manager Rick Bishop requested that the Board consider a Purchase Authorization from Kootenai County Solid Waste for a Caterpillar (CAT) dual drive truck using Kootenai County's previously competitively bid contract for the same. Mr. Bishop advised the Board that this is a semi-truck replacement for the Ramsey Transfer Station and the total cost of the truck is \$139,788.

Commissioner Green moved to approve the Purchase Authorization for the Dual-Drive Truck from Western States Cat for Solid Waste. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

3. Renewal/Independent Contractor Agreement/Hunter/Juvenile Probation

Juvenile Probation Director Debbie Nadeau asked that the Board execute a Renewal of the Independent Contractor Agreement with Tabitha Hunter as Juvenile Probation Mentoring Program Coordinator; a position Ms. Hunter has held since 2008. Renewal of the Agreement would commence as of 10/31/2012 at a compensation rate of \$12.50 per hour (maximum monthly compensation not to exceed \$800 per month) and will expire on 9/30/2013.

Commissioner Nelson moved to authorize Chairman Tondee to sign the Renewal for the Independent Contractor Agreement with Tabitha Hunter for Juvenile Probation. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

4. Renewal/Independent Contractor Agreement/Jones/Juvenile Probation

Ms. Nadeau asked the Board to approve the Renewal of the Independent Contractor Agreement with Mark Jones as a part-time Supervisor of the Post Falls School District Alternative to School Suspension Program. Ms. Nadeau advised the Board that the Program collaboration between the Post Falls School District and Juvenile Probation has been in place since 2003. Mr. Jones will be paid a sum not greater than \$640 per week for a maximum of 32 hours per week for 38 weeks. The Agreement commences on 10/30/2012 and expires 9/1/2013.

Commissioner Nelson moved to approve the Renewal of the Independent Contractor Agreement with Mark Jones for the Juvenile Probation Department. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

5. FY11 Juvenile Accountability Block Grant (JABG) Program Grant Award/Juvenile Probation

Ms. Nadeau requested that the Board approve acceptance of the 2011 Juvenile Accountability Block Grant (JABG) in the amount of \$24,781 which requires a cash match of \$2,753. Ms. Nadeau further explained that this grant will be used to provide Risk and Needs Assessment tools, drug testing kits and supplies, psychosexual evaluations and psychological and mental health screening assessments and evaluations.

Commissioner Green moved to approve the Juvenile Accountability Block Grant (JABG) Program Grant Award for Juvenile Probation for Fiscal Year 2011. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

6. Grant Agreement Form/Boat Waste Facilities/CV13-1-28-1/Idaho Department of Parks & Recreation/Parks & Waterways

Parks and Waterways Administrative Secretary Rannel Sims asked that the Board approve a Grant Agreement from the Idaho Department of Parks & Waterways in the amount of \$62,475. Ms. Sims advised the Board that the grant would provide for replacement of seven vessel pump outs at various vessel waste facilities throughout Kootenai County.

Commissioner Nelson moved to approve the Grant Agreement for Boat Waste Facilities between Kootenai County (Parks & Waterways) and the Idaho Department of Parks & Recreation. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

7. FTA Grant/ID-90-X128/ADA/Fixed Route and Paratransit Service/Grant Writer

FTA Grand Administrator Christine Fueston asked that the Board consider FTA Grant ID-90-X128, a Section 5307 Grant, for both fixed route and paratransit operations, preventive maintenance, complementary ADA paratransit service, vehicle replacements, fuel provision, short range planning, administration and leases of storage and transit center facilities. Total funding is \$972,927 and requires a local match of \$711,603. The local match will be provided by the Coeur d'Alene Tribe, Kootenai Medical Center, Kootenai County soft match and contributions from the cities of Coeur d'Alene, Post Falls, Hayden, Dalton Gardens and Heutter. Certifications and Assurances applicable to this grant were executed by the Board on 11/8/2011. The Board had several questions regarding the distribution of grant funds and agreed to hold a separate meeting on the subject.

Commissioner Green moved to continue the FTA Grant award to the next scheduled Business Meeting to be held on November 6, 2012 at 2:00 p.m. and have staff schedule a working meeting with the Board, the Auditor and the Grant Administrator. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

8. Contract Extension/First Transit/Paratransit Services/Transit

Ms. Fueston requested that the Board consider a Service Agreement Amendment for Paratransit Service between Kootenai County and First Transit, Inc. which grants the County the option to extend the term of the original Agreement for paratransit services for an additional three (3) month period effective 11/2/2012 and terminating 1/31/2013. The amendment also authorizes three (3) additional one-month extensions thereafter upon mutual agreement. All other terms and conditions of the original Agreement shall remain the same. Ms. Fueston advised the Board that she anticipates publishing a Request for Proposals (RFP) for a permanent contractor in January, 2013.

Commissioner Nelson moved to approve the Contract Extension with First Transit for Paratransit Services. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Nay
Chairman Tondee: Aye

The motion carried.

9. Tax Deed Bid/48N01W065700/AIN 126712/Waldo

Chairman Tondee asked that the Board consider a Tax Deed Bid on Parcel No. 48N01W065700/AIN 126712, in the amount of \$300, submitted by Dean Waldo. Further, Mr. Waldo asked that delinquent taxes in the amount of \$1,497.35, plus 2012 taxes, be waived. Due to the low bid and taxes owed, the Board declined to accept the bid.

Commissioner Green moved to reject the \$300 bid for Parcel No. 48N01W065700/AIN 126712 submitted by Dean Waldo. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye
Commissioner Green Aye
Chairman Tondee: Aye

The motion carried.

10. Resolution 2012-109/Surplus Equipment/Kyocera Copier/Public Defender

Administrative Supervisor II Jamie Woods asked that the Board consider Resolution 2012-109 to declare as surplus a Kyocera Copier for the Kootenai County Public Defender's office that has outlived its usefulness.

Commissioner Nelson moved to approve Resolution 2012-109 to declare as surplus a Kyocera Copier for the Kootenai County Public Defender's office. Commissioner Green seconded the motion. There being no further discussion Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:55 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Pamela B. Bogaert, Deputy Clerk