

**Minutes of Meeting
FY 2012 Year-End Closeout
November 8, 2012
10:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Cliff Hayes, Chief Deputy Clerk Pat Raffee, Finance Director Dave McDowell, Staff Accountant Randi Bain and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 10:30 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Finance Director Dave McDowell presented to the Board the proposed Resolution to bring in unanticipated revenues and establish project totals as requested. Mr. McDowell explained the revenues generated and the expenditures made with the additional funds. Further, Mr. McDowell presented a proposed Resolution that will adjust the Fiscal Year 2011-2012 budget to reflect the appropriation of contingency funds.

After discussing the proposed Resolutions the Board asked that Mr. McDowell publish the required notice and schedule a Public Hearing on the matter at the Business Meeting to be held on December 4, 2012.

Mr. McDowell also presented to the Board the Fourth Quarter Report and explained that the Coroner's Operations budget was over by approximately \$15,000 and asked for the Board's direction as to allocation of the overrun. It was agreed that Mr. McDowell would adjust the Contingency Resolution to cover the Coroner's over expenditure and increase the overall amendment to the budget by that amount. Mr. McDowell asked that the Board accept the Fourth Quarter Report as complying with *Idaho Code* §31-2307.

Mr. McDowell also submitted a report that was previously requested by Commissioner Nelson regarding year-end A Budget bonuses that was needed to address a Public Record's Request.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 11:52 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Pamela B. Bogaert, Deputy Clerk