

**Minutes of Meeting  
Commissioners' Debriefing  
November 9, 2012  
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present was Deputy Clerk Pamela Bogaert.

**A. Call to Order:** Chairman Tondee called the meeting to order at 2:33 p.m.

**B. Introductions:** There were no introductions made.

**C. Changes to the Agenda:** There were no changes made to the agenda.

**D. Old Business:** There was no old business discussed.

**E. New Business:**

Commissioner Nelson updated Commissioner Green on the status of the merit/award system that is in place as well as the Kootenai County Emergency Medical Services Systems (KCEMSS) financial analysis.

Commissioner Nelson presented the Board with a strongly worded letter that would advise the Benewah County Commissioners that Kootenai County is not obligated to respond to Benewah's request for ambulance intercept. The Commissioner reported that Plummer-Gateway Fire Protection District does not have any Advanced Life Support (ALS) personnel available and has been using Kootenai County's ALS staff as back up. Commissioner Nelson further reported to the Board that these issues present a legal, as well as monetary, issue for Kootenai County and felt that a Memorandum of Understanding (MOU) between Kootenai County and Benewah County was needed to spell out each entity's responsibilities. The Board refined the draft of the letter and agreed to email, and mail, it to the Benewah County Commissioners. Chairman Tondee also agreed to call Benewah County Commissioner Jack Buell to alert him to the letter and request that the Benewah County Commissioners meet with the Joint Powers Board.

Commissioner Green received an email from Lois Morris of Mercer Health Benefits requesting that the Board sign a Disclosure and Consent form regarding outside compensation that is geared to trigger Mercer's billing system. The Board agreed to sign the form and insert zero percent (0%) in the blanks.

The Board recessed the Commissioners' Debriefing from 3:30 p.m. until 4:11 p.m.

Chairman Tondee noted that the Clerk is responsible for swearing in the Commissioners and that the Chairman of the Board swears in the rest of the Elected Officials. Commissioner Green noted that he would not be in town for the swearing in ceremony and was advised by Chairman Tondee that anyone who is able to administer an oath may take his oath or Commissioner Green may wait to be sworn in until he returns to town. After the swearing in ceremony takes place the Board will elect a Chairman at the first following Business Meeting.

Commissioner Green reported that the Hayden Area Regional Sewer Board (HARSB) has approved Option #2 of the proposed Facilities Master Plan which obligates Kootenai County for \$244,425 for the first ten years and \$75,764 for the second ten years based on new growth. Total improvements will be approximately \$60,000,000 once built up to capacity.

Commissioner Green advised the Board that Magnuson and McHugh has billed Kootenai County \$500 to amend the County's Health Plan due to a change in Federal Law regarding maximum contributions to Flex Accounts. Lois Morris from Mercer Health Benefits was of the opinion that the bill is excessive, however, not worth the effort of trying to have it reduced.

Chairman Tondee informed the Board that the Airport invoicing software has been updated to enumerate past invoices and payments. There are, however, still six (6) lessees whose accounts are in arrears and Chairman Tondee has asked that the Auditor's department explain the shortfall to each of the lessees.

The Board briefly discussed a recent meeting with the City of Hayden regarding the rerouting of Ramsey Road and the alternatives to route around the Airport. The Board was not against Ramsey Road crossing the Airport Protection Zone and will inform the City of Hayden of their choices for the route.

The Board agreed that the water cooler in the break room would be removed and an "insty hot" water tap will be installed.

The Board also discussed early closure for the Friday after the Thanksgiving Holiday as well as Christmas Eve. Commissioner Green agreed to discuss the issue with the Elected Officials.

After speaking with Finance Director David McDowell, Commissioner Nelson advised the Board that the yearly single audit, regarding grants, would begin on November 14, 2012. The Commissioner asked that a meeting be scheduled for 9:30 a.m. on November 14, 2012 to meet with the representatives of Larsen Allen.

**F. Staff Reports:** There were no staff reports.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 4:58 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Pamela B. Bogaert, Deputy Clerk