

**Minutes of Meeting
Airport Advisory Board
November 26, 2012
9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Airport Advisory Board Chairman John Adams and Deputy Clerk Nancy Jones.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:31 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed
- E. New Business:**

Mr. Adams updated the board on the status of research being completed by Airport Advisory Board member Nolan Wiley with regard to expanding regional passenger airline service. This study includes research into possible airlines to provide expanded service, a Fixed Base Operation (FBO) chain to enhance support and details of customer preferences that will create demand for expanded service. Mr. Delavan suggested that a benefit to expanding service is an increase in Federal Aviation Administration funding that would advance airport self-sufficiency once the airport can demonstrate service to ten-thousand passengers per month. Mr. Wiley has been asked to complete an initial report for review at the January Airport Advisory Board meeting.

Mr. Delavan reported that the Coeur d'Alene (COE) Airport Association requested approval to erect, at their expense, a viewing pavilion outside the airport fence for public use. Mr. Adams stated that the Airport Advisory Board gave conceptual approval to the plan that was presented by the COE Airport Association with direction to prepare a final proposal that will be submitted for Board of County Commissioner approval.

Mr. Adams reported that a determination has been made to increase fuel flowage fees from \$.05 to \$.07 per gallon in order to help the airport balance operating costs. Mr. Adams reviewed statewide flowage fees to demonstrate that the increase is comparable to other counties. Mr. Adams indicated that the formal vote was scheduled for the December Airport Advisory Board Meeting in order to allow time for public comment.

Mr. Adams relayed information from a City of Hayden presentation regarding the realignment of Ramsey Road. Mr. Delavan stated that the Advisory Board has concerns about the project because current plans encroach upon the Runway Protection Zone (RPZ). This could eventually restrict use by larger aircraft and potentially cause the airport to lose future Federal Aviation Administration (FAA) Grant Funding due to specific sponsor's assurances associated with the original RPZ land purchase by the FAA. Mr. Delavan and Mr. Adams are working to acquire

additional information from the City of Hayden in regard to right-of-way issues, property acquisition details and project benefits to the airport that will be reflected in modified proposals being drafted for FAA approval. Mr. Adams suggested that Mr. Delavan accompany the City of Hayden representatives when the final alternatives are presented to the FAA in Seattle, in order to clarify the Airport Advisory Board endorsements and allowances in regard to the project and effectively voice concerns regarding the long-term impact of the project. Additional information will be presented to the Board once refined alternatives are presented by the City of Hayden.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A Jones, Deputy Clerk