

**Minutes of Meeting
Strategic Planning
December 3, 2012
9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Treasurer Tom Malzahn, Chief Deputy Clerk Pat Raffee and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:34 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Commissioner Nelson asked the Board to bring to the table the key issues they would like to address during the next two years. After discussing several options, including the Facilities Master Plan, Impact Fees, Fleet Maintenance and the Replacement and Reserve Budget the Board narrowed their scope. Commissioner Nelson will begin work on restructuring the organization of the Boards' departments. Commissioner Green agreed to spearhead Paid Time-Off (PTO) and Jail issues and Chairman Tondee was tasked with devising a work plan regarding Impact Fees. The Board agreed to meet again on Monday, December 10, 2012 at 9:30 a.m. to discuss their project work plans and timelines.
- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:38 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Pamela B. Bogaert, Deputy Clerk