

**Minutes of Meeting
Strategic Planning
December 10, 2012
9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Treasurer Tom Malzahn and Deputy Clerk Pamela Bogaert.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:30 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Chairman Tondee updated the Board on the progress being made regarding Impact Fees and advised that the first meeting to develop a committee to work on legislation and logistics to allow the Districts to collect their own fees will be held on December 17, 2012.

Commissioner Green noted that the committee comprised of himself, Finance Director Dave McDowell, Chief Deputy Treasurer Laurie Thomas and Chief Deputy Assessor Richard Houser had their first meeting last Monday, December 3, 2012 regarding the subject of Paid Time-Off (PTO). The goal of the committee is to have PTO in place by the end of the current budget cycle and they are looking into the tools available to implement PTO, such as a Health Reimbursement Arrangement for Public Employees in the Northwest (HRAVEBA).

Chairman Tondee advised that he will be meeting with Camas County in February regarding their fueling system and will be forming a small committee to advise the Board on the feasibility of a fueling system in Kootenai County. Commissioner Green would like to develop a practice of purchasing vehicles that are easily transitioned to other departments.

Commissioner Green noted that he has rescinded the non-compete with Clemons, Rutherford & Associates, Inc. regarding possible Jail facilities. Further, Commissioner Green is interested in hearing more from Walt Femling, Rocky Mountain Corrections, regarding possible sites for a new Jail facility and more detailed estimates. Commissioner Green will also be seeking Major Ben Wolfinger's opinion regarding the possibility of leasing new Jail facilities.

Commissioner Nelson is working with Staff Accountant Kim Stevenson to prioritize a list of projects requiring refurbishment or replacement.

The Board discussed the timing estimate for the Facilities Master Plan as well as several options for financing the project.

Commissioner Nelson feels that the Parks & Waterways department needs a more detailed Master Plan for upcoming projects and would like to survey the citizens of Kootenai County regarding choices for a future park; i.e. a walking trail, motorcycle/ATV trails or a beach park.

Commissioner Nelson would like to see the Airport become self-sustaining and feels that the Airport must acquire more land in order to implement the Master Plan. Chairman Tondee suggested that the Airport build hangars to be available for rent as a possible way to generate revenue.

Commissioner Nelson advised the Board that she has spoken with the Graphic Design Instructor from North Idaho College and will be holding a contest for the design of a new County Seal. The Board discussed several options for events to be held for the Kootenai County 150th Anniversary Celebration.

Commissioner Nelson provided the Board with a proposed flowchart for a new organizational structure of the BOCC departments.

F. Staff Reports: There were no staff reports.

G. Public Comment: Treasurer Tom Malzahn complemented the Board on the idea of looking at a long range plan for the County.

The meeting was adjourned at 10:39 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Pamela B. Bogaert, Deputy Clerk