

**Minutes of Meeting
Strategic Planning
December 20, 2012
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were County Treasurer Tom Malzahn and Deputy Clerk Nancy Jones. Chairman Todd Tondee was excused.

A. Call to Order: Chairman Pro Tem Green called the meeting to order at 9:03 a.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Commissioner Green updated the Board on the progress being made regarding the subject of Paid Time Off (PTO), and advised that the committee is in the process of creating a spreadsheet containing information from the PTO programs put into place by Kootenai Medical Center, City of Post Falls, and the City of Hayden. Creation of this document will allow for comparison of existing programs whose components might be integrated into a County PTO plan, and may be used to address employee concerns about potential loss of benefits and the transition to the PTO protocol. Commissioner Green indicated that the committee intends to have a presentation ready for the Board by the end of February.

Commissioner Nelson updated the status of her project with Kim Stevenson in regard to existing facilities, and stated that the report will move forward as soon as information is gathered from the Airport and 911. Commissioner Green agreed to contact Mayor Sandi Bloem to provide information on potential plans for new facilities.

Commissioner Nelson presented a Parks and Waterways Master Plan, which was drafted by Parks and Waterways Director Nick Snyder. The Board outlined potential funding options, and Commissioner Nelson indicated that these options will be discussed in further detail in a meeting scheduled for February. Commissioner Nelson noted that Mr. Snyder is continuing to gather information and develop a plan for creation of advisory committees for community input.

Commissioner Nelson stated her intention to meet with the North Idaho College Graphic Design instructor to discuss the County Seal contest and establish a timeline for completion. The Board discussed the redesign of the County Seal and the need for a cohesive design for County letterhead and business cards. Commissioner Nelson asked the Board to approve award funding in the amount of \$250 for this project.

Commissioner Green made a motion to authorize an expenditure of up to \$250 for an award to design a new County Seal in conjunction with the Kootenai County 150th Anniversary Celebration. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

The Board discussed the proposed flowchart for the new organizational structure of the BOCC Departments. Commissioner Green offered to review the proposal and work on alternative structures for presentation at the next meeting.

Commissioner Green expressed an interest in reviewing the Auditor's fund balance report. Commissioner Nelson agreed to request a report update from Finance Director Dave McDowell.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 9:27 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk