

**Minutes of Meeting
Commissioners' Debriefing
January 14, 2013
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorneys John Cafferty and Jamila Holmes, Building & Grounds Operations Manager Shawn Riley and Deputy Clerk Pamela Bogaert.

A. Call to Order: Chairman Tondee called the meeting to order at 2:04 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Building & Grounds Operations Manager Shawn Riley came to seek direction from the Board regarding carpet replacement in the BOCC offices. Commissioner Nelson advised Mr. Riley to obtain bids for the entire office, including the three Commissioners' offices as well as a transitional carpet piece to be placed in the vicinity of Civil Deputy Prosecuting Attorney John Cafferty's office. Mr. Riley informed the Board that the contractor expects to complete the work by February 15, 2013 and will be working nights and weekends on the project.

Mr. Cafferty requested that the Board enter Executive Session pursuant to *Idaho Code* §67-2345(1)(F) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated regarding Coeur d'Alene Paving.

Commissioner Green moved to enter Executive Session pursuant to *Idaho Code* §67-2345(1)(f). Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Executive Session was entered into at 2:18 p.m. and exited at 2:25 p.m.

Civil Deputy Prosecuting Attorney Jamila Holmes updated the Board regarding the Shearer litigation. Ms. Holmes advised the Board that Attorney Jeff Owens is tasked with settling all liens and has offered the County a settlement. The Board would like to have more information regarding the liens involved in the case and asked Ms. Holmes to schedule a meeting between Mr. Owens and the Board during the week of January 28, 2013.

Commissioner Green received an email from Human Resources Director Angie Shanklin expressing her distress regarding the recent removal of the water cooler in the BOCC offices. After a brief discussion, the Board agreed, as a compromise, to have a faucet filter system installed in the lunchroom sink.

Mr. Cafferty advised the Board that a report has been received from the Department of Environmental Quality (DEQ), with a copy going to the Environmental Protection Agency (EPA), regarding the GVD site located at Appleway and Ramsey. Mr. Cafferty informed the Board that the County has never owned the property, however, it has been alleged that dumping, by either the City or the County, has been done at some point in the past. Mr. Cafferty agreed to work with Solid Waste Director Roger Saterfiel to determine the County's liability.

Chairman Tondee advised the Board that it has been agreed that the Jail Parking Lot project will be split into two phases; phase 1 will be completed in Fiscal Year 2013 for approximately \$160,000 and the remainder will be completed shortly thereafter during Fiscal Year 2014 for an amount of \$145,000. The project has been tentatively scheduled for September, 2013.

Regarding Paid Time Off (PTO), Commissioner Green reported that offering Short Term Disability would be cost prohibitive and the Board discussed the merits of either a Voluntary Employees Beneficiary Association (VEBA) plan or a Catastrophic (CAT) Program.

Commissioner Green reported that he listened to the recording of the recent Position Review Committee (PRC) meeting and asked for the Board's decision regarding adopting the PRC's recommendations. Chairman Tondee noted that Ms. Shanklin advised that the Additional Compensable Elements (ACES) scores could be removed from the position scoring system. Commissioner Nelson expressed a desire to see the scores without the ACES points included and Commissioner Green agreed to contact Chief Deputy Assessor Richard Houser for a spreadsheet showing the findings without the ACES scores.

Commissioner Green informed the Board that HR Specialist Christina Anderson is still working on the salary proposals recently received from BDPA, Inc., the Hay Group and Jacobson Betts and Company.

Chairman Tondee agreed to calculate the results of the budgetary impact were the proposed Attorney Pay Bands placed into effect.

The Board agreed that applications for the BOCC Administrative position would be routed among the three Commissioners after the cut-off date of January 25, 2013.

The Board discussed topics to be included in the next edition of the County Newsletter including Mercer Health Benefits and Blue Cross follow up after a less than perfect score in the Healthy Measures Program. Commissioner Green noted that it has been reported that the obesity rate for County staff is at 80%; significantly higher than the national average of 67%. Further, Commissioner Green and Commissioner Nelson were disappointed that Mercer has not been more proactive in reaching out to the employees. Commissioner Green also asked that, after the results of the Healthy Measures Questionnaires are received, a reminder be sent to staff that those not participating in the Healthy Measures program will pay more for health benefits next year than those that do participate.

The Board agreed that Chairman Tondee would remind Sheriff Ben Wolfinger that any use of forfeiture funds needs prior approval by the Board. Further, Chairman Tondee agreed to discuss the Airport's Strategic Plan Document with Airport Director Greg Delavan.

Commissioner Green asked that the Board enter Executive Session pursuant to *Idaho Code* §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Commissioner Green moved to enter Executive Session pursuant to *Idaho Code* §67-2345(1)(b). Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bogaert called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Executive Session was entered into at 4:03 p.m. and exited at 4:40 p.m.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Pamela B. Bogaert, Deputy Clerk