

**Minutes of Meeting**  
**Historic Preservation Commission Finances Discussion**  
**January 16, 2013**  
**10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Kootenai County Historic Preservation Commission Board Members: Colleen Allison, Sid Albright and Rob Moser. Deputy Clerk Pamela Bogaert was also present.

- A. Call to Order:** Chairman Tondee called the meeting to order at 10:05 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**  
Ms. Allison advised the Board that Mr. Keith Hutcheson has tendered his resignation to take a position in Iraq.

Further, Ms. Allison advised the Board that the Kootenai County Historic Preservation Commission (the Commission) has applied for a Certified Local Government (CLG) grant and is expecting to receive approximately \$2,500 to \$3,000 to fund education and travel expenses of the Commission.

The group presented the Board with an approximate list of expenses that might be incurred were the Board to fund the Commission's efforts towards the undertaking of a historical dig at a location yet to be determined. The Commission explained that the results of the dig would be filmed and used for presentations to schools and community groups as well as assisting to preserve Kootenai County's history.

The Board explained that Fiscal Year 2013 is closed and asked that the Commission present a more precise request during the 2014 budget process. Commissioner Nelson asked that the Commission prepare a Strategic Plan to include the Commission's goals for the next five years.

Ms. Allison also advised the Board that the Commission has written new Bylaws that have been through legal review and will be coming before the Board for approval in the near future.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:53 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Pamela B. Bogaert, Deputy Clerk