

Minutes of Meeting
Airport Advisory Board
January 28, 2013
9:30 a.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Airport Advisory Board Chairman John Adams and Deputy Clerk Nancy Jones.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:34 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed
- E. New Business:**

Airport Advisory Board Chairman John Adams reported that the Airport Board voted in December to increase fuel flowage fees from \$.05 to \$.07 per gallon in order to help balance operating costs. Mr. Adams stated that this is the first increase in fuel flowage fees in over ten (10) years. Commissioner Nelson noted that a public hearing will need to be scheduled in order to move forward with the fee implementation. The Board requested a full comparison chart, indicating that this increased fee amount is comparable to other airports in the region.

Mr. Adams informed the Board that after the Airport Board meeting in January, a workshop was conducted to discuss the Passenger Demand Analysis Study being generated by Airport Board Member Nolan Wiley. Mr. Adams stated that, while there will be a future need for a more formal study, the initial indications support the hypothesis that passenger service to Boise could be feasible and sustainable. Chairman Tondee inquired as to the size and age of aircraft that would best serve the needs of the Airport if commercial passenger service was instituted. Airport Director Greg Delavan stated that service would have to be initiated with an established airline, adding that there are numerous ways that Airport growth and expansion could be addressed, such as creating a cooperative agreement to share a terminal facility. Mr. Delavan noted widespread acknowledgment that this region is underserved in terms of airline service. The Board discussed how airline subsidies have been implemented to promote growth in Bozeman and Sun Valley, and the effect that changes in service at the Spokane Airport affect the service needs in Idaho.

Mr. Delavan updated the Board regarding recent communications with the City of Hayden (Hayden) concerning the Ramsey Road Expansion Project. While Hayden has expressed interest in meeting with Federal Aviation Administration (FAA) officials to clarify the issues associated with this project, Mr. Delavan stated it is unlikely that FAA officials would be willing to send representatives to our area for a meeting. Mr. Delavan reported that Hayden is moving forward in annexing property near the airport, but that some land was kept from the annexation request after the Airport Board submitted a letter of interest in that property. Mr. Delavan shared that a

zoning plan is to be established as part of the annexation request, including the pledge of an aviation easement. The Board encouraged Mr. Delavan to submit comments to Hayden regarding any concerns that the Airport Board has about the pending annexation request.

Chairman Tondee noted that the Pilot Association and Airport Association should receive special notice concerning the fuel flowage fee increase. The Board stated that the Cap Fee is currently being reviewed by Legal, with acknowledgment that a review of accounting procedures is necessary to ensure that Cap Fees are being placed into a trust account (or some form of restricted or directed account) to assure use for internal upgrades and maintenance. Mr. Delavan stated that, to his knowledge, no income is derived from collection of Cap Fees.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:23 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A Jones, Deputy Clerk