

**Minutes of Meeting
Business Meeting
February 19, 2013
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Deputy Prosecuting Attorney John Cafferty, Solid Waste Director Roger Saterfiel, Juvenile Probation Director Debbie Nadeau, Airport Director Greg Delavan, Major Daniel Mattos, Lieutenant Stewart Miller, and Deputy Clerk Christine Sessions. Commissioner Dan Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

- 02/08/2013 Executive Session §67-2345 (1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
- 02/08/2013 Executive Session §67-2345 (1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
- 02/11/2013 Request for Waiver of Taxes
- 02/11/2013 Treasurer Cancellation Requests
- 02/11/2013 Community Development Update
- 02/11/2013 Commissioners' Debriefing

Board Actions

Assessor's Recommendation to Adjust Tax/Valuation Parcel No's.: CJ418-005-018-0; P76080020030; 52N05W349750; 52N05W356400; OK2960020010

BOCC Signatures for Indigent Cases: 02/07/2013 through 02/13/2013

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

- D. Changes to the Agenda:** There were no changes to the agenda.
- E. Old Business:** There was no old business discussed.

F. New Business:

1. Consider/Award Bid 2013-04/Excavator/Solid Waste

Solid Waste Director Roger Saterfiel asked the Board to consider an award of bid for an excavator for the Solid Waste Department, for which two (2) bids were received on February 5, 2013 from Western States Equipment and Rowand Machinery Company. Rowand Machinery Company was the only responsive bidder with a total price of \$293,345.56.

Commissioner Nelson moved to Award Bid 2013-04 for an excavator for the Solid Waste Department to Rowand Machinery Company. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

2. 2013 Grant Application/Idaho Council on Domestic Violence & Victim Assistance/Juvenile Probation

Juvenile Probation Director Debbie Nadeau requested that the Board consider approval of the Idaho Council on Domestic Violence and Victim Assistance (ICDVVA) Grant Application on behalf of Kootenai County (Juvenile Probation). The County is requesting \$25,000 for a part-time Victim Impact Specialist to provide advocacy, support, information and referral to all victims of juvenile crime in Kootenai County. The grant requires the County to provide an in-kind match equivalent to 20% of the grant funding.

Commissioner Nelson moved to approve the 2013 Grant Application with the Idaho Council on Domestic Violence and Victim Assistance for Juvenile Probation. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

3. Lease Agreement/Nustad/Airport

Airport Director Greg Delavan asked the Board to consider a Lease Agreement between Kootenai County (Airport) and Douglas Nustad, which covers the terms and conditions of the lease regarding a parcel of land approximately 5,400 square feet in size, the description of which is found in Exhibit 'A'. Mr. Nustad has leased the land since September 1983. The lease expired on December 31, 2012 and Mr. Nustad has been continuing his occupancy on a month-to-month basis. Mr. Nustad now desires to enter into a new lease with the County for the purpose of maintaining an aircraft storage hangar facility. The new Lease Agreement will become effective February 19, 2013 and extend for a period of 25 years, through the year 2038, with an option to renew for an additional 25-year period. The monthly rent is \$81 or \$0.18 per square foot, per year. The monthly rent will be reviewed and adjusted every five (5) years. Mr. Nustad will maintain comprehensive and general liability insurance coverage, naming the County as an additional insured.

Commissioner Nelson moved to approve the Lease Agreement between Douglas Nustad and Kootenai County (Airport). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

4. Agreement for Professional Services/Sewer Rate Study/T-O Engineers/Airport

Mr. Delavan requested that the Board consider an Agreement for Professional Services between Kootenai County (Airport) and T-O Engineering to complete a Sewer Rate Study for tenants at the Coeur d'Alene Airport, budgeted for \$15,000.

Commissioner Nelson moved to approve the Agreement for Professional Services for the Sewer Rate Study between T-O Engineers and Kootenai County (Airport). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

5. Agreement/Boating Safety/Idaho Department of Parks & Recreation/KCSD

Lieutenant Stewart Miller asked the Board to consider an annual Boating Safety Agreement between Kootenai County (Sheriff) and the Idaho Department of Parks & Recreation (IDPR), which sets forth the duties and responsibilities of the County for utilizing grant monies, which are available under IDPR's Recreation Boating Safety Grant. The grant monies, not to exceed \$148,516, will be available for eligible expenses incurred by the County between October 1, 2012 and September 30, 2013 on a reimbursable basis.

Commissioner Nelson moved to approve the Boating Safety Agreement between Idaho Department of Parks & Recreation and Kootenai County (Sheriff), not to exceed \$148,516. Chairman Tondee seconded the motion.

There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

6. Memorandum of Understanding/Enforcement Authorization/Dalton Gardens/KCSD

Major Daniel Mattos requested that the Board consider an Agreement between Kootenai County (Sheriff's Department) and the City of Dalton Gardens to memorialize the understanding between the Sheriff's Department and the City as to their respective roles relating to law enforcement activities within the city limits of Dalton Gardens. The Agreement contains a mutual indemnity provision and a provision allowing either party to terminate the Agreement with a 30-day written notice.

Commissioner Nelson moved to approve the Memorandum of Understanding for Enforcement Authorization between the City of Dalton Gardens and Kootenai County (Sheriff's Department). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

7. Addendum/Kendig Keast/Community Development

Chairman Tondee asked the Board to consider an Addendum to Part IV of Exhibit A of the Professional Services Agreement with Kendig Keast, dated 5/17/11, which proposes an à-la-carte approach to any remaining meetings at a flat rate of \$400 per meeting.

Commissioner Nelson moved to approve the Addendum between Kendig Keast and Kootenai County, authorizing Chairman Tondee to sign it, dated February 5, 2013. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

8. Resolution 2013-14/Forklift Bid/Solid Waste

Deputy Prosecuting Attorney John Cafferty requested that the Board consider Resolution 2013-14 to authorize the procurement of a forklift on the open market due to unresponsive bids received in the bid process.

Commissioner Nelson moved to approve Resolution 2013-14 authorizing the procurement of a forklift on the open market for Solid Waste. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Sessions called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:22 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Christine Sessions, Deputy Clerk