

Minutes of Meeting
Municipal Bond Discussion
March 6, 2013
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Hawley Troxell Partner Danielle Quade, Civil Deputy Prosecuting Attorney John Cafferty, and Deputy Clerk Nancy Jones. Commissioner Nelson was excused.

- A. **Call to Order:** Chairman Tondee called the meeting to order at 2:02 p.m.
- B. **Introductions:** There were no introductions made.
- C. **Changes to the Agenda:** There were no changes made to the agenda.
- D. **Old Business:** There was no old business discussed.
- E. **New Business:**

Hawley Troxell Partner Danielle Quade gave a presentation on the history of her firm, the role of Bond Counsel, legal issues related to the sale of Municipal Bonds, and various project timelines. If retained, Hawley Troxell would serve as an independent, third-party legal expert in this process. They would provide a legal opinion as to the validity, enforceability, and tax exemption on the Bond being issued. Other project services would include issuing required disclosures, drafting resolutions, assisting with the elections process, suggesting effective presentation strategies, and addressing IRS specifications related to the issuance of tax exempt bonds. The Board stated that the sale would follow an election structure. Chairman Tondee clarified that, although the County is in charge of elections, the Bond election requirements would be equal to those of any other public entity. Ms. Quade explained the election process and statutory requirements, and differences between privately and publicly held bonds. In response to questions from the Board, she also detailed the differences between negotiated Bond sales and competitive bid processes, noting that it is easier to promote local participation in a negotiated sale. Ms. Quade recommended that the Board contract with a Program Manager as a first step in the process. Under *Idaho Code* §34-106, the Bond election must be held in either the November or May election, and Ms. Quade informed the Board that it would require a supermajority vote in order to pass. Total Bond Counsel fees were estimated to total about \$30,000, depending on the final determination of the Bond value.

Commissioner Nelson joined the meeting at 2:41 p.m.

The group discussed the desired qualifications and responsibilities of a project manager, as well as the reasons why that position should be filled as an initial step of the process. In response to a question from Commissioner Nelson, the group discussed firms who provide public Bond financial advisory services in this region, including D.A. Davidson, Seattle Northwest Securities, and Zions Bank.

- F. **Staff Reports:** There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk