

**Minutes of Meeting  
Business Meeting  
March 26, 2013  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Solid Waste Director Roger Saterfiel, Probation Officer Melissa Miller, Civil Deputy Prosecuting Attorney R. David Ferguson, and Deputy Clerk Nancy Jones. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

- 02/21/2013 Public Hearing/APP12-0010/Hagadone Hospitality/Community Development
- 03/12/2013 Business Meeting
- 03/13/2013 Position Request Discussion (Parks and Waterways)
- 03/13/2013 Executive Session 9:00 a.m. §67-2345(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.
- 03/15/2013 Executive Session 11:00 a.m. §67-2345(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.
- 03/15/2013 Executive Session 1:00 p.m. §67-2345(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.
- 03/15/2013 Facilities Master Plan Discussion
- 03/18/2013 Executive Session §67-2345(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.
- 03/19/2013 Business Meeting

**Board Actions**

Assessor's Recommendation to Adjust Tax/Valuation Parcel nos.: C75110010050d

Community Development/Deliberations: Ordinance 464/Suspension of Collection of Impact Fees

BOCC Signatures for Indigent Cases 3/14/13 through 3/20/13

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**D. Changes to the Agenda:** There were no changes to the agenda.

**E. Old Business:** There was no old business discussed.

**F. New Business:**

1. **Contract Amendment #3/Engineering Contract/T-O Engineers/Solid Waste**

Solid Waste Director Roger Saterfiel explained that Spokane is no longer accepting leachate disposals. Having completed extensive research, Mr. Saterfiel recommended pursuing rental of a mechanical evaporation machine. Rental of this equipment, in conjunction with Phase II of the Wastewater (Leachate) Treatment Project, would allow for a working analysis to determine the effectiveness and cost of this option versus other alternatives, and help determine how many units would be required. The Board acknowledged the need for disposal alternatives, but expressed concern about the effectiveness of an evaporation disposal system, due to the local climate. Mr. Saterfiel explained that this contract amendment will allow T-O Engineering to conduct the necessary pilot test analysis.

Commissioner Green moved to amend the contract with T-O Engineering, not to exceed \$16,500, for Atomizer Analysis to treat Leachate (with reference to Contract Amendment #3). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

2. **Rental Agreement/SMI Evaporation Solutions/Solid Waste**

Mr. Roger Saterfiel requested approval of a rental agreement with SMI Evaporation Solutions (SMI), in an amount not to exceed \$16,500. This agreement will allow for testing and analysis of a single mechanical evaporation unit for Wastewater (Leachate) Treatment. Mr. Saterfiel noted that SMI agreed to split the freight costs and to include requested stainless steel parts, due to the corrosive qualities of the leachate. Costs will include one-time fees for start-up (\$2,950) and freight (\$1,600), in addition to monthly rental fees. Equipment delivery is scheduled on or before April 5, 2013. Rental fees, in the amount of \$4,000 per month, will be credited toward the purchase price of \$32,500 per unit, should the County choose to proceed with that option.

Commissioner Green moved to approve the rental agreement between SMI Evaporation Solutions and Kootenai County (Solid Waste). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**3. Agreement/SCRAMx and Electronic Home Monitoring/Moon Security Services/Adult Misdemeanor Probation**

Probation Officer Melissa Miller explained that the agreement between Moon Security Services and Kootenai County (Adult Misdemeanor Probation), for participation in the SCRAMx and Electronic Home Monitoring Supply Program, is being amended to reflect a decrease in GPS monitoring fees, which have been reduced from \$15 to \$8.

Commissioner Green moved to approve the new agreement between Moon Security Services and Kootenai County (Adult Misdemeanor Probation) for SCRAMx and Electronic Home Monitoring. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**4. Resolution 2013-27/Surplus Equipment/1970 Butler Tanker Trailer/Solid Waste**

Mr. Saterfiel asked the Board to declare as surplus a 1970 Butler Tanker Trailer, which is no longer of use to the Solid Waste Department, and which has extensive frame and tank deterioration, due to leachate exposure.

Commissioner Green moved to approve Resolution 2013-27 to declare as surplus a 1970 Butler Tanker Trailer, with direction to staff to correct and clarify verbiage in the Resolution prior to submitting for Board signature. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**G. Staff Reports:** There were no staff reports.

**H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:14 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_

Nancy A. Jones, Deputy Clerk