

Minutes of Meeting
Business Meeting
April 9, 2013
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Chief Deputy Clerk Pat Raffee, Elections Manager Carrie Phillips, Lieutenant Lee Richardson, Civil Deputy Prosecuting Attorney John Cafferty, and Deputy Clerk Brandie Bradley. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

- 03/05/2013 Indigent 2012-1061
- 03/07/2013 Community Development/Signing/Ordinance 465-Refund of Impact Fees
- 03/26/2013 Business Meeting
- 03/27/2013 Elected Officials
- 03/27/2013 Mercer Health and Benefits/Wellness Participation Discussion
- 03/27/2013 Department Heads
- 03/28/2013 Chemical Shed Remodel
- 03/28/2013 Historic Preservation Board
- 04/01/2013 Community Development Update
- 04/01/2013 Commissioners' Debriefing
- 04/02/2013 Executive Session §67-2345(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
- 04/02/2013 Indigent Appeal No. 2012-757
- 04/02/2013 Indigent Appeal No. 2013-38
- 04/02/2013 Lien Release Request Nos. 2006-504 & 2007-1415
- 04/03/2013 Executive Session §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Templin BNSF Tax Parcel.

Board Actions

Treasurer’s Cancellation of Tax on Personal Property/Warrants of Distrain/Various Parcels

Civil Division/February 2013 Financial Report/KCSO

Affidavit of Treasurer’s Monthly Report/March 2013

BOCC Signatures for Indigent Cases 3/28/13 through 4/3/13

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

D. Changes to the Agenda:

Chairman Tondee noted that Item #3, Contract/Digitizing of Record Books/Paperless Digital Solutions/Recorder, was to be pulled from the agenda because the contract was not ready for review.

Commissioner Green moved to amend the agenda to remove item #3, Contract/Digitizing of Record Books/Paperless Digital Solutions/Recorder. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

E. Old Business: There was no old business discussed.

F. New Business:

1. Authorize Ballot Order/May 21, 2013 Taxing District Election/Elections

Elections Manager Carrie Phillips submitted a Ballot Order for the upcoming Taxing District Election, which is to be held on May 21, 2013. Ms. Phillips advised the board that she is ordering additional ballots for Precincts #68 and #69 to avoid a potential shortage, based on previous voter participation levels.

Commissioner Green moved to authorize the Elections Department ballot order for the May 21, 2013 elections. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

2. Designate Polling Places/Resolution 2013-33/May 21,2013 Taxing District Election/Elections

Ms. Phillips advised the board that two (2) of the polling locations have changed for the upcoming Taxing District Election, which is being held on May 21, 2013. Hayden Lake City Hall will not be available, so for this election only Precincts #16 and #21 will use the Scottish Rite Temple. Precinct #42 previously used the Oak Crest Mobile Home Park which is no longer available, so their new polling location will be the Community United Methodist Church. Other locations discussed were either not able to accommodate the larger elections, or were not responsive to inquiries made by the Elections Department.

Commissioner Green moved to adopt Resolution 2013-33, designating polling places for the May 21, 2013, Taxing District Election. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

~~3. Contract/Digitizing of Record Books/Paperless Digital Solutions/Recorder – Pulled~~

4. Proclamation: National Volunteer Week/Office of Emergency Management

Chairman Tondee presented a request from the Office of Emergency Management (OEM) to proclaim the week of April 21, 2013 through April 27, 2013, as Volunteer Week in Kootenai County. Emergency Management Manager Sandy Von Behren has drafted letters that will be sent to OEM volunteers in recognition of their contributions.

Commissioner Green moved to proclaim April 21 through April 27, 2013, as National Volunteer Week in Kootenai County. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

5. Memorandum of Understanding/Automated Records Retrieval and Electronic Sharing Technology Consortium (ARREST)/KCSO

Lieutenant Lee Richardson asked the Board to consider a Memorandum of Understanding (MOU) between the Automated Records Retrieval and Electronic Sharing Technology Consortium (ARREST), The County of San Mateo Sheriff's Office, the lead agency for the West Bay Information Sharing System (WBISS) and Kootenai County (Sheriff's Office). Mr. Richardson advised that this system is a vital law enforcement tool that allows the electronic sharing of information with other law enforcement agencies, and explained that each time a new agency is added, a new memorandum is required (usually once per year).

Commissioner Green moved to approve the MOU for the Automated Records Retrieval and Electronic Sharing Technology Consortium between Kootenai County (Sheriff's Office) and the County of San Mateo, California. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

6. Request for Annexation/Multiple Parcels/East Side Fire District

The Board was asked to consider a request to annex a total of ten (10) parcels into the East Side Fire District. There was a question regarding the timely filing for parcels belonging to Phillip Bailey, but this issue has been rectified, and the submittal was within timelines. Mr. Cafferty advised that the Fire Protection District has taken the necessary steps and it was his recommendation that the Board annex these parcels into the East Side Fire Protection District pursuant to *Idaho Code* §31-1411.

Commissioner Green moved to approve the request for annexation of the ten (10) parcels into the East Side Fire District. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

7. Resolution 2013-31/Cancellation of Taxes, Penalties & Interest/Multiple Parcels/Coeur d'Alene Tribe

Chairman Tondee advised that this is a Resolution to cancel the taxes, penalties, and interest in the amount of \$304,462.16, for multiple parcels owned by the Coeur d'Alene Tribe and Canyon Development Corporation, pursuant to Idaho Constitution Article 21, Section 19. These parcels shall be exempt from any future taxes or fees. However, this does not include fees for Solid Waste, Fire Protection, and Aquifer Protection District.

Commissioner Green moved to adopt Resolution 2013-31, Cancellation of Taxes, Penalties & Interest on multiple Coeur d'Alene Tribe parcels. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

8. Resolution 2013-32/Cancellation of Taxes, Penalties & Interest/Multiple Parcels/US Department of Interior/Bureau of Indian Affairs

Chairman Tondee advised that this is a Resolution to cancel the taxes, penalties, and interest in the amount of \$132,683.98, for multiple parcels owned by the US Department of Interior, Bureau of Indian Affairs pursuant to Idaho Constitution Article 21, Section 19. These parcels shall be exempt from any future taxes or fees. However, this does not include fees for Solid Waste, Fire Protection, and Aquifer Protection District.

Commissioner Green moved to adopt Resolution 2013-32 the Cancellation of Taxes, Penalties & Interest for multiple parcels owned by the Bureau of Indian Affairs. Chairman Tondee seconded the motion.

There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

9. Resolution 2013-34/Surplus Equipment/Verizon LG Phones/Assessor

Chairman Tondee advised the Assessor's Office has a total of five (5) phones, with a value of less than \$200 dollars, that they would like to have declared as surplus so they can be donated to a charitable organization.

Commissioner Green moved to adopt Resolution 2013-34 to surplus five (5) Verizon LG Phones belonging to the Assessor's Office. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk