

**Minutes of Meeting
Justware Discussion
April 12, 2013
1:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Information Systems Director James Martin, Prosecutor Barry McHugh, Chief Deputy Prosecutor Barry Black, Juvenile Detention Director J.T. Taylor, Juvenile Probation Director Debbie Nadeau, and Deputy Clerk Nancy Jones.

A. Call to Order: Chairman Tondee called the meeting to order at 1:02 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. New Business:

Chief Deputy Prosecutor Barry Black stated that the purpose of the meeting was to address confusion regarding the Justware conversion, and particularly to address the timing of when each department intends to implement the new program. Chairman Tondee stated that the Board's understanding was that the three Juvenile Departments (Detention, Diversion, and Probation) would implement usage during Phase Two of the conversion. Information Systems Director James Martin noted that, based on the number of Phase One licenses that were received for the Prosecutor's Office, it appears the contract included Juvenile Diversion, as well as the Civil and Criminal Divisions, although Juvenile Diversion would continue to access archived data through their previous system (CMS) at this time. Prosecutor Barry McHugh and Mr. Black spoke about the advantages of having Juvenile Diversion included in Phase One conversion, including reducing the need for printed files and increasing communication between the two departments. The group discussed the approximate number of files that would require data entry duplication, to ensure file access to the other Juvenile Departments, but that number was determined to be only a small percentage. The Board asked each representative present to state their opinion as to the advantages and drawbacks of having Juvenile Diversion included in the Phase One conversion, and which option would be more efficient. Each member of the group expressed support for Juvenile Diversion Phase One conversion. Juvenile Probation Director Debbie Nadeau expressed concern regarding the additional data entry needs, and Mr. McHugh stated that the Prosecutor's Office would accept the responsibility for that task. Chairman Tondee reminded the group that this will remain a long-term process if, for any reason, Phase Two is not realized. Mr. McHugh acknowledged that three additional licenses will be required (at a cost of \$2,263 each), and that those costs will be paid from the Prosecutor's budget. Mr. Martin agreed to generate the change order to move forward with the purchase of these additional licenses.

E. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 1:35 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk