

**Minutes of Meeting
Commissioners' Debriefing
April 23, 2013
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Nancy Jones. Chairman Todd Tondee was excused.

A. Call to Order: Chairman Pro Tem Green called the meeting to order at 3:09 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Civil Deputy Prosecuting Attorney John Cafferty came before the Board to provide status updates on pending litigation regarding the Kobrick, Johnson, Coeur d'Alene Paving, and Wurzburg cases. Mr. Cafferty noted that the general status is public information, but that any case specifics would need to be discussed under Executive Session. Mr. Cafferty shared that another attorney was being brought in on the Kobrick Quiet Title Suit and that Kootenai County will be added to that action. In regard to Johnson, Mr. Cafferty shared that a new suit has been filed and tendered to the Idaho Counties Risk Management Program (ICRMP). The last two cases (Coeur d'Alene Paving and Wurzburg) have court dates scheduled. The Board determined that specifics would best be discussed with counsel when Chairman Tondee is present for the conversation. An Executive Session with Mr. Cafferty and Civil Deputy Prosecuting Attorney Darrin Murphey will be added to the Commissioners' Debriefing that is scheduled for Monday, April 29, 2013.

Mr. Cafferty exited the meeting at 3:16 p.m.

Commissioner Nelson explained that total fees associated with park rentals for the 2nd Annual County Softball Game will be \$190, and that the bill from the City of Coeur d'Alene will be sent to the BOCC office, possibly to be paid by the Human Resources Department.

F. Old Business:

Chairman Pro Tem Green addressed the topic of placing deputies in the County Administrative Building, and informed Commissioner Nelson that the deputy vehicle purchase has been moved to FY14. The Board showed support for moving forward with approval of this project, but determined that a final decision on the matter should be made with the full Board present. This item will be added to the agenda for the next Debriefing.

Chairman Pro Tem Green raised the question of whether or not the newly approved Purchase Card (P-Card) Policy should be drafted and adopted as a Resolution, to conform to previous procedures for adding new policies to the Kootenai County Personnel Policy Manual. Commissioner Nelson noted that the Board was in disagreement as to whether this policy should be included in the Policy Manual.

BOCC Administrative Assistant Lori Cogley joined the meeting at 3:26 p.m. Human Resources Specialist Christina Anderson joined the meeting at 3:29 p.m.

Ms. Anderson explained that previous policies that were added to the Policy Manual were associated with a Resolution. The group debated whether or not this policy was intended to be included in the Policy Manual, and the Board ultimately decided to include the policy, effective as of the date when it was approved at the public meeting, but without drafting it as a Resolution.

Ms. Anderson exited the meeting at 3:32 p.m.

The Board met with Ms. Cogley to provide direction on the budget ranking form for the Board of County Commissioners Office. The Board determined that no costs within the department should be categorized as mandatory expenditures. Individual line items were debated and prioritized into high, medium, and low ranking categories. A collaborative Board department ranking report is scheduled to be delivered to the Elected Officials next week.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk