

**Minutes of Meeting**  
**Budget Priority Rankings**  
**April 29, 2013**  
**9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present was Deputy Clerk Nancy Jones.

- A. Call to Order:** Chairman Tondee called the meeting to order at 9:04 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

The Board reviewed the Budget Request Priority Ranking forms that were submitted by each BOCC Department Head. After discussion, the Board determined that the Office of Emergency Management and the Solid Waste Department would not be under consideration, as those departments have unique funding mechanisms. Chairman Tondee noted that the Community Development and Reprographics Departments do not anticipate any additional "B" budget expenditures in FY14. The Board reviewed the Operating Budget Comparison, and debated whether or not individual line item increases require submission in those cases where the overall budget has not increased. Chairman Tondee suggested that each request could easily be classified as a mandatory, high, medium, or low priority, but that conversations with individual Department Heads would probably be necessary before prioritizing any further within those categories. General line item rankings for all BOCC departments were debated at length. Commissioner Nelson speculated that the Elected Officials would eventually eliminate most medium and low priority items from the final FY14 budget. Ultimately, the Board decided to deliver the individual ranking forms to the BOCC staff, and to direct them to compile the information into a comprehensive ranking report that assigns items into categories without establishing individual importance rankings within each group. Commissioner Green recommended that each Department Head should be asked to provide clarification on mandatory items, to establish why those were classified as essential expenditures.
- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 9:37 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Nancy A. Jones, Deputy Clerk