

Minutes of Meeting
Business Meeting
April 30, 2013
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Jai Nelson and Commissioner Dan Green met to discuss the following agenda items. Also present were Solid Waste Director Roger Saterfiel, Solid Waste Principal Planner Laureen Chaffin, Sergeant Ryan Higgins, Captain Daniel Soumas, Building & Grounds Operation Manager Shawn Riley, FTA Grant Administrator Christine Fueston, Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

04/10/2013	Debriefing Continuation
04/15/2013	Fund Balance Discussion
04/15/2013	Commissioners' Debriefing
04/16/2013	Community Development Update
04/16/2013	Business Meeting
04/17/2013	CliftonLarsonAllen – CAFR Presentation
04/17/2013	Road Naming Discussion
04/17/2013	Strategic Planning
04/19/2013	Strategic Planning Continuation
04/19/2013	Executive Session 67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
04/22/2013	Quarterly Highway District Meeting
04/23/2013	Indigent Appeal 2012-1443
04/23/2013	Indigent Appeal 2012-1394
04/23/2013	Indigent Appeal 2013-73
04/23/2013	Indigent Appeal 2012-1421
04/23/2013	Indigent Appeal 2012-637

Board Actions

Assessor's Recommendation to Adjust Tax/Valuation Parcel No.: R76530020100

March 2013 Financial Report/Civil Division/KCSO

Noxious Weed Control Agreements/Various Parcels

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

D. Changes to the Agenda: There were no changes to the agenda.

E. Old Business: There was no old business discussed.

F. New Business:

1. Public Hearing: Fee Increase/Yard Waste/Solid Waste

The Board met to conduct a Public Hearing, for which notice was given on 04/16/2013, and 04/23/2013, in the *Coeur d'Alene Press*, for the purpose of hearing public comment regarding the proposed fee increase for yard waste disposal at the Kootenai County Solid Waste Facility. The current fee for yard waste disposal is \$54.10 per ton and the proposed fee is \$67.70 per ton. Mr. Saterfiel explained that the increase in fees was necessitated by a change in how this type of waste is handled by the Solid Waste Department. Civil Deputy Prosecuting Attorney John Cafferty advised the Board that, as the monies are both collected and used by the Solid Waste Department, they are considered by Idaho Statute to be deemed as a fee and are not a tax.

Chairman Tondee opened the Public Hearing at 2:06 p.m.

There were no favorable comments.
There were no opposing comments.
There was no rebuttal from Mr. Saterfiel.

Chairman Tondee closed the comment section of the Public Hearing at 2:06 p.m.

Commissioner Green moved to close the public testimony portion of the fee increase hearing for Kootenai County (Solid Waste). Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Commissioner Green moved to implement the new fees as recommended by Kootenai County Solid Waste Director Roger Saterfiel. Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

2. Proclamation: May 2013 Drowning Prevention Month/KCSO

Sergeant Ryan Harris requested that the Board proclaim May, 2013, as Drowning Prevention Month in Kootenai County. Mr. Harris explained that May is National Drowning Prevention Month, and it is a great time to bring awareness to the public with the increase of outdoor and water related activities.

Commissioner Nelson moved to approve the Proclamation recognizing May, 2013, as Drowning Prevention Month in Kootenai County. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

3. Amendment Agreement to Provide Law Enforcement Services/City of Hayden/KCSO

Captain Daniel Soumas asked the Board to consider an addendum to the Agreement between the Kootenai County Sheriff's Office and the City of Hayden (Police Department), to provide law enforcement services for the City of Hayden. The original agreement identified Ford Expeditions as the patrol vehicles to be purchased by the City of Hayden, and utilized by the County to conduct law enforcement activities within the City of Hayden. This addendum allows for the substitution of patrol vehicles that are better suited to provide urban law enforcement services.

Commissioner Green moved to approve this amendment to the Law Enforcement Services contract between Kootenai County (Sheriff's Office) and the City of Hayden. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

4. Authorization/Relocation of Handicapped Ramp/Proline Builders LLC/Building & Grounds

Building & Grounds Operations Manager Shawn Riley explained to the Board that the Chevron gas station/convenience store located on the corner of Northwest Boulevard and Garden Way is in the process of renovation. Mr. Riley informed the Board that this property is adjacent to the County's property, and the construction of a retaining wall will require the contractor to encroach upon the County property. This construction will interfere with the current ADA access ramp and walkway, and will require the ramp to be moved. The contractor and the business owner have agreed to remove and replace this access ramp at no cost to the County.

Commissioner Nelson moved to approve the request from Proline Builders LLC for the relocation of the ADA ramp, with oversight by Kootenai County (Building & Grounds). Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

5. 2013 Certifications and Assurances/Federal Transit Administration/Transit

FTA Grant Administrator Christine Fueston requested that the Board approve the 2013 Certifications and Assurances application, so that the County can receive Federal Transit Administration (FTA) grant funds. Ms. Fueston explained to the Board that this application covers twenty-four (24) groups, and one hundred (100) areas of compliance. Ms. Fueston also explained that the Board is not required to comply with the FTA and US Department of Transportation regulations and guidelines until the Board accepts these funds. Ms. Fueston advised the Board that this is done on an annual basis, and is due by May 13, 2013.

Commissioner Nelson moved to approve the 2013 Certifications and Assurances with the Federal Transit Authority. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

6. Kootenai County Title VI Program Update/Transit

Ms. Fueston asked the Board to consider adoption of the updated Title VI program document for the Kootenai County Transit System. Ms. Fueston explained that minor updates have been made this year, and include the Kootenai County Limited English Proficiency Plan and Public Participation Plan. Once approved, all documentation will be posted as required. Ms. Fueston advised the Board that, since the last submission of this document, no user complaints have been received by the Transit System. Ms. Fueston informed the Board that this document must be submitted by May 1, 2013.

Commissioner Green moved to adopt the Title VI Program Update for the Kootenai County (Transit System). Commissioner Nelson seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

7. Resolution 2013-22/Cancel Penalties & Interest/PJ3580020140/AIN 303699/Lewis

Chairman Tondee requested that the Board consider Resolution 2013-22, which cancels the penalties and interest owed to Kootenai County for Parcel No. PJ3580020140/AIN 303699, owned by Scott E. Lewis. This issue was originally brought before the Board on March 6, 2013, and at that time the Board cancelled the occupancy taxes and fees for this parcel, due to a software error. This matter was then brought before the Board again for review on April 4, 2013, at which time the Board instructed staff to bring the Resolution back before the Board after confirming that the current tax bill had been issued.

Commissioner Green moved to adopt Resolution 2013-22, Cancellation of Penalties and Interest for AIN 303699 for Scott E. Lewis. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Abstain
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:38 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk