

**Minutes of Meeting**  
**Panhandle Health District Budget Discussion**  
**May 1, 2013**  
**10:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Staff Accountant Randi Bain, Deputy Clerk Nancy Jones, and Panhandle Health District Director Lora Whalen and Financial Officer Jim Fenton.

**A. Call to Order:** Chairman Tondee called the meeting to order at 10:32 a.m.

**B. Introductions:** There were no introductions made.

**C. Changes to the Agenda:** There were no changes made to the agenda.

**D. Old Business:** There was no old business discussed.

**E. New Business:**

Director Lora Whalen reviewed the responsibilities of the Panhandle Health District (PHD), including providing vaccinations, taking action to avoid or limit disease epidemics, monitoring of local water systems, and performing restaurant inspections. Ms. Whalen provided information on recent vaccination trends and reported influenza cases in North Idaho. Ms. Whalen also provided a report on recent local and worldwide illness outbreaks. Specific PHD programs that were discussed included the Women, Infants, and Children (WIC) program, Tobacco Cessation program, Restaurant Inspection program, and Lead Poisoning program, as well as services related to septic tank permits, inspections, and installations. Together, the group reviewed and discussed a handout that detailed the 2012 reportable diseases in the five (5) northern counties that are encompassed within PHD District One (1).

Financial Officer Jim Fenton engaged the Board in a discussion of the Fiscal Year 2014 (FY14) budget needs for the health district. Mr. Fenton noted an anticipated budget decrease in the amount of \$81,600, which was accomplished through a decrease in operating expenses and capital expenditures. These cuts were necessary as a result of decreased funding sources, as well as expected increases in insurance and PERSI costs, which are expected in FY14. In response to a question from Commissioner Nelson, Mr. Fenton described the state and federal funding sources that are supplied to the health district. Ms. Whalen explained that revenue has decreased due to contract losses, grant reductions, and reduced fee collections. As a result, PHD is asking for a three percent (3%) increase in County funding, in order to avoid additional cost cutting measures. Mr. Whalen reviewed anticipated revenue and expenditure amounts for FY14, including an explanation of State of Idaho general fund appropriations and the personnel considerations that were considered in the budget process. The group discussed the County financial support that has been provided in previous years, acknowledging that the amount of funding supplied by the Counties directly impacts appropriations from the state. Ms. Whalen shared the opinion that current budget cuts have already narrowed the goals and scope of existing PHD programs, and that additional budget cuts would result in a notable decrease in the services that they are able to provide to the community. Ms. Whalen informed the Board that the PHD budget hearing will take place on May 23, 2013.

**F. Staff Reports:** There were no staff reports.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 11:38 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Nancy A. Jones, Deputy Clerk