

**Minutes of Meeting
Commissioners' Debriefing
June 17, 2013
1:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present was Deputy Clerk Nancy Jones. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 1:08 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Commissioner Green shared that representatives from D.A. Davidson had requested a meeting with the Board, in hopes of discussing Bond issues, and it was decided that staff would be directed to schedule the meeting.

Commissioner Nelson joined the meeting at 1:10 p.m.

Commissioner Green stated that a final Paid Time Off (PTO) presentation is being drafted, and that it will be presented to the Elected Officials in early to mid-July, followed by Countywide presentations to each department.

Commissioner Nelson provided an update with regard to a recent budget workshop that was held by the Kootenai County Emergency Medical Services System (KCEMSS). Commissioner Nelson explained that, due to decreased revenue, a shortfall of approximately \$100,000 is currently anticipated (for FY2013?). As a result, the KCEMSS Board has scheduled a meeting with the BOCC to discuss possible alternative funding options, including use of foregone funds. The Board discussed conflicting viewpoints (and long-term ramifications) of foregone use. Commissioner Nelson expressed a desire to discuss various funding mechanisms with the KCEMSS Board, especially the use of insurance as a funding source, as she felt that the associated reimbursement process should be discussed. The Board generally agreed that foregone funds should be used for emergency situations, and not for standard cost increases or loss of revenue. Commissioner Nelson presented a copy of the KCEMSS organization chart as a reference for the scheduled meeting.

Commissioner Green mentioned a Memorandum of Understanding (MOU) between the Kootenai County Office of Emergency Management (OEM) and the Fairgrounds, which will be presented for approval at the next Business Meeting. Under the terms of the MOU, Kootenai County would agree to pay a rental fee of \$10,000 for use of the fairgrounds as an OEM staging area in the occurrence of a catastrophic event. The Board discussed the MOU at length, noting that having the established MOU in place might allow for FEMA reimbursement. The Board determined that the MOU should be presented and approved at an upcoming Business Meeting.

Commissioner Green also noted that Resolution 2013-29 has been revised and will be brought forward soon for Board approval. The Resolution, which relates to the proposed Public Defender System Study, will be delivered to the Board (and to Public Defender John Adams) for review, prior to being submitted for approval at an upcoming Business Meeting.

The Board discussed a scheduled meeting with the Aquifer Protection District, which will focus on budgeting needs with reference to a well that is being drilled at Woodland Middle School. Chairman Tondee Noted that \$15,000 for well improvements was included in the FY2013 budget, but that required infrastructure improvements were not accounted for, resulting in a shortfall for the project. Chairman Tondee went to on explain that the issue is being brought before the Board at this time because the project is time sensitive (with the work requiring completion no later than the beginning of the 2013-2014 school year). Therefore, the shortfall cannot be addressed within the FY2014 budget. Chairman Tondee noted that the District has reserves available that may be used for this purpose.

The Board debated the advantages and disadvantages with regard to attending the upcoming Unified Land Use Code (ULUC) hearings, which were scheduled to begin the evening of June 17, 2013. Chairman Tondee indicated an interest in attending the initial hearing in order to observe the process, hear a portion of the public comments, and to show Board support for the hearing process. Commissioners Nelson and Green were not in favor of any Board members attending the hearings. They felt it might be a distraction to have a Commissioner present, and that speakers might address the BOCC members directly. As a result, they felt that the Planning Commission may not receive the structured, specific feedback that is being sought. Ultimately, it was decided that no Board members would attend the hearings.

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 1:58 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk