

Minutes of Meeting
Business Meeting
July 2, 2013
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Jai Nelson and Commissioner Dan Green met to discuss the following agenda items. Also present were Parks and Waterways Director Nick Snyder, Lieutenant Stuart Miller, Adult Misdemeanor Probation Director Kevin Creighton, County Coroner Deb Wilkey, Emergency Management Manager Sandy Von Behren, United States Forest Service Nursery Manager Joe Myers, Dr. Robert West, Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Commissioner Green led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

06/05/2013 Extension Office Budget Issues
06/18/2013 Bret Keast Update
06/18/2013 Aquifer Protection District/Woodland Middle School Monitoring Well
06/19/2013 Rocky Mountain Corrections Discussion
06/20/2013 Architects West, Scott Fischer/Building & Grounds Update
06/24/2013 Airport Advisory Board
06/24/2013 Community Development Update
06/25/2013 Michael King/DA Davidson

Board Actions

Assessor's Recommendation to Adjust Tax/Valuation Parcel No. S00000063400

Civil Division/May 2013 Financial Report/KCSO

BOCC Signatures for Indigent Cases: 06/20/2013 through 06/26/2013

Noxious Weed Control Agreements/Various Parcels

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

D. Changes to the Agenda:

Item #8, Resolution 2013-53/Classify Documents/Elections, and Item #9, Resolution 2013-54/Destroy Documents/Elections were removed from the calendar, as they were not ready for discussion.

Chairman Tondee requested an item be added to the agenda to discuss an Amendment to Wade Larson's Employment Contract.

Commissioner Green moved to change the agenda, pulling Items #8 and #9 to a date uncertain, and to add agenda item, Amendment to Wade Larson contract. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

E. Old Business: There was no old business discussed.

F. New Business:

1. Acceptance of Qualified Bidders/RFO/Harrison Boat Launch/Parks & Waterways

Parks and Waterways Director Nick Snyder explained to the Board that the pre-qualifications have been reviewed for the Harrison Boat Launch Project, and Wesslen Construction was the only qualified bidder. Burnside Construction Inc. (BCI) was unable to meet qualifications, despite being offered a second chance to remedy deficiencies. Mr. Snyder requested that the Board award pre-qualification to Wesslen Construction. The Board held a discussion regarding negotiation options for this project, as there was only one qualified bidder. Civil Deputy Prosecuting Attorney John Cafferty advised the Board that, at this time, the Board is only awarding qualifications and further bid publication will not be necessary as there is only one qualified bidder.

Commissioner Green moved to accept Wesslen Construction as the only qualified bidder for the Harrison Boat Launch Project with Parks and Waterways. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

2. Agreement/Agency GPS Equipment and Services/Adult Misdemeanor Probation

Adult Misdemeanor Probation Director Kevin Creighton requested that the Board consider an Agreement between Kootenai County (AMP) and Alcohol Monitoring Systems, Inc. (AMS). Mr. Creighton advised that his department has negotiated directly with AMS, bypassing Moon Securities, to provide GPS and SCRAMx monitoring programs. Mr. Creighton explained that this negotiation will reduce the cost to the County and will allow these programs to move toward becoming self sufficient within approximately two (2) years.

Commissioner Nelson moved to approve the Agency GPS Equipment and Services agreement between Kootenai County (AMP) and AMS. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

3. Agency Sales and Service Agreement/US SCRAMx/Adult Misdemeanor Probation

Mr. Creighton requested that the Board approve the purchase of twenty (20) SCRAMx bracelets at a purchase price of \$1,500 per unit. Mr. Creighton explained that AMS will replace and upgrade these bracelets, as needed, at no additional cost to the County.

Commissioner Nelson moved to approve the Agency Sales and Services Agreement between AMS and Kootenai County (AMP). Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

4. Donation Agreement/Kootenai County Search & Rescue (KCSAR)/KCSO

Lieutenant Stuart Miller asked that the Board consider an agreement between the Kootenai County Sheriff (KCSO) and Kootenai County Search and Rescue (KCSAR). Lieutenant Miller explained that KCSAR is disbanding and this agreement would allow KCSO to accept donation of search and rescue equipment that will no longer be used by KCSAR.

Commissioner Green moved to approve the Donation Agreement between Kootenai County (KCSO) and Kootenai County (KCSAR). Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

5. Annexation Request/Hander/Jasper/Kootenai County Fire & Rescue

Mr. Cafferty requested that the Board approve a request to annex two (2) properties into the Kootenai County Fire District, which are owned by Paul Hander and William Jasper. Mr. Cafferty explained that this request has already been approved by the Fire District Commissioners.

Commissioner Nelson moved to approve the Request for Annexation of properties owned by Hander and Jasper to into the Kootenai County Fire District. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

6. Memorandum of Understanding/Mass Fatalities Response Framework/US Forest Service/Office of Emergency Management

Coroner Deb Wilkey asked the Board to approve the Mass Fatalities Response Framework agreement between the Kootenai County Office of Emergency Management (OEM) and the Kootenai County Coroner's Office, which would allow the Coroner's Office to utilize a facility owned by the Forest Service at no cost to the County. This facility is a Forest Service Nursery, located at 3600 W. Nursery Road, which would be used for cold storage in the event of a major disaster involving mass fatalities in Kootenai County.

Commissioner Green moved to approve the Mass Fatalities Response Framework between OEM and Coroner's Office. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

7. Resolution 2013-51/Public Defense System/Board of Commissioners

Chairman Tondee explained that this Resolution vacates Resolution 2013-29, which would have initiated a study of the Kootenai County Public Defense System. Chairman Tondee advised that, as the State of Idaho is already conducting a review of the Public Defense System, the Board determined that it is in the best interest of the County to allow the State review to be completed before further action is taken by the County.

Commissioner Green moved to approve adopt Resolution 2013-51, which rescinds Resolution 2013-29.

Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

8. ~~Resolution 2013-53/Classify Documents/Elections~~ *Pulled*

9. ~~Resolution 2013-54/Destroy Documents/Elections~~ *Pulled*

10. Amendment to Wade Larson Contract

Chairman Tondee advised that the Board has received notification that an employment investigation needs to be conducted. This investigation will require an amendment to the contract between Kootenai County and Wade Larson to allow Mr. Larson to conduct this investigation.

Commissioner Green moved to approve the amendment to the contract between Wade Larson and Kootenai County. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:32 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk