

**Minutes of Meeting**  
**Budget Meeting**  
**July 10, 2013**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Chief Deputy Clerk Pat Raffee, Finance Director David McDowell, Staff Accountant Randi Bain, Accounting Manager Pam Bogaert, and Deputy Clerk Nancy Jones.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:08 p.m.
- B. Changes to the Agenda:** There were no changes made to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

The Board met for a continued review and discussion of the proposed FY2014 budget. The Board examined individual budget requests and line items within the personnel (A) budget, including significant deliberation of personnel/new position changes. Other personnel budget items that were considered included requests from the Coroner's Office, Clerk's Division, Public Defender's Office, Sheriff's Office, and Adult Misdemeanor Probation. The attendees worked to create a comprehensive list of questions that require additional clarification prior to inclusion or exclusion from the final FY2014 budget. Based on that list, specific Elected Officials and Department Heads will be asked to attend future budget review meetings to provide insight on specific issues. Chief Deputy Clerk Pat Raffee clarified a \$125,000 capital request for the Elections Department, which would allow for the purchase of a tabulation machine to replace two (2) of the machines that are currently being used. Ms. Raffee explained that use of this newer machine would cut maintenance costs by reducing the overall number of tabulation machines in the Elections Department, while expediting the returns process and requiring less staff on Election Night.
- E. Staff Reports:** There were no staff reports.
- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:52 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Nancy A. Jones, Deputy Clerk