

Minutes of Meeting
Budget Meeting
July 16, 2013
3:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Finance Director David McDowell, Chief Deputy Clerk Pat Raffee, Staff Accountant Randi Bain, Staff Accountant Kristi Graves, and Deputy Clerk Nancy Jones.

- A. **Call to Order:** Chairman Tondee called the meeting to order at 3:10 p.m.
- B. **Changes to the Agenda:** There were no changes to the agenda.
- C. **Old Business:** There was no old business discussed.
- D. **New Business:**
The attendees continued their review of operating (B) budget requests for FY2014. Requests from a number of departments, including the Recorder's Office, County Assistance, the Treasurer's Office, and the Assessor's Office, were considered and discussed.

Significant discussion time was dedicated to the topic of increasing the HR allotments for temporary employees, and reducing (or eliminating) temporary employment allotments from other departmental budgets. The Board agreed that centralizing the hiring of temporary employees through the HR Department would increase efficiency and accountability. Mr. McDowell suggested that the Board's staff distribute a memorandum to clarify and promote this process. Chairman Tondee questioned the exact number of departments that currently have funds budgeted for temporary employment needs, and how many departments utilize temporary employees on a regular basis. The group worked to identify and consolidate the temporary staff funding requests.

Staff Accountant Randi Bain and Mr. McDowell were asked to review the aggregate of temporary staff dollars that had been removed from various departmental budgets. At a future budget meeting, Mr. McDowell will provide a recommendation for total funding of the HR temporary staff budget that will reflect an amount that will support temporary staff funding needs on a County-wide basis. The group also briefly discussed the funding of Merit Systems and Awards, as well as travel expenditures and associated costs.

- E. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 4:44 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk