

**Minutes of Meeting**  
**Business Meeting**  
**July 16, 2013**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Clifford Hayes, Elections Manager Carrie Phillips, Solid Waste Director Roger Saterfiel, Major Daniel Mattos, Grant Writer Jody Bieze, Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Brandie Bradley. Commissioner Dan Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Major Daniel Mattos led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

|            |                                                                                                                                             |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 07/02/2013 | Business Meeting                                                                                                                            |
| 07/09/2013 | Indigent Appeal 2011-1345                                                                                                                   |
| 07/09/2013 | Indigent Appeals 2012-1425 & 2013-103                                                                                                       |
| 07/09/2013 | Indigent Appeal 2013-1405                                                                                                                   |
| 07/09/2013 | Indigent Appeal 2013-172                                                                                                                    |
| 07/09/2013 | Tax Exempt Application Hearing – 1:00 p.m.                                                                                                  |
| 07/09/2013 | Tax Exempt Application Hearing – 1:30 p.m.                                                                                                  |
| 07/10/2013 | Human Resource Discussion/Executive Session §67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent. |

**Board Actions**

Requests for Tax Exempt Status: C5940036001/AIN 117022 Kootenai Bridge Academy Inc.; P7800009006A/AIN 148431 St. Vincent De Paul; MZZ14W112220/AIN 256633 Kootenai Humane Society

Revocation of Tax Exempt Order: A-6999013-008-0/AIN 105111, A-6999-013-006-A/AIN 114364 Gates of Praise Assembly Inc.; P-0000-002-4850/AIN 131603 Veterans of Foreign Wars Post 3603; S-4500-018-018-A/AIN 102921 Veterans of Foreign Wars Post 1473

Noxious Weed Control Agreements/Various Parcels

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Aye  
Commissioner Green:           Excused  
Chairman Tondee:               Aye

The motion carried.

- D. Changes to the Agenda:** There were no changes to the agenda.
- E. Old Business:** There was no old business discussed.

**F. New Business:**

**1. Bid Opening/Surplus Property/Tree Spade/Solid Waste**

Commissioner Nelson opened the three (3) bids received for a tree spade that was declared as surplus property for the Solid Waste Department. Bids were received from Leonard Turpin for \$6,056, Ed McKeveitt \$6,000, and Tim Castings \$2,525. Notice Inviting Bids was advertised in the *Coeur d'Alene Press* on July 2, 2013, and July 9, 2013.

Commissioner Nelson moved to award the Solid Waste tree spade Bid to Leonard Turpin for \$6,056. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**2. Authorize Ballot Order/Resolution 2013-58 Designate Polling Places/August 27, 2013 School District Election/Elections**

Elections Manager Carrie Phillips came before the Board to request approval of the Ballot Order and Resolution 2013-58 which designates the polling places for the Plummer-Worley School District Election to be held on August 27, 2013. Ms. Phillips explained that she is projecting the need for 753 paper ballots that will be printed by the Reprographics Department. Two (2) Polling Sites: Mica Flats Grange and Worley Community Center will be used for this election.

Commissioner Nelson moved to adopt Resolution 2013-58 to designate the polling places for the August, 2013 School District Election. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

Commissioner Nelson moved to approve the Ballot Order for the August, 2013 School District Election. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**3. Revised Applications/Red Beauty HFT Project/Blue Coeur d'Alene HFT Project/Idaho Department of Lands/Grant Management Office**

Grant Administrator Jody Bieze requested that the Board consider the revised grant applications for the Hazardous Fuels Treatment Project (HFT), for Red Beauty and Blue Coeur d'Alene. Ms. Bieze explained that the Idaho Department of Lands is requesting revised applications for the approved projects. Ms. Bieze explained that the fee schedule has also been revised from a percentage to time and materials.

Commissioner Nelson moved to approve the Revised Applications for the Idaho Department of Lands for the Red Beauty and Blue Coeur d'Alene HFT Projects. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**4. Memorandum of Understanding/Emergency Medical Services/Benewah County/Kootenai County**

Commissioner Nelson brought before the Board a Memorandum of Understanding (MOU) between Kootenai County Emergency Medical Services System Joint Powers Board (KCEMSS) and Benewah County, Gateway Fire Protection District, and Tensed Ambulance Service. This MOU outlines the support, cooperation and provisions of emergency medical services to patients within the five (5) northern counties. Commissioner Nelson explained that all parties have agreed to a rate of \$200 per transport.

Commissioner Nelson moved to approve the MOU between Kootenai County (KCEMSS) and Benewah County for Emergency Medical Services. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**5. Resolution 2013-55/Classify Records/KCSO**

Major Daniel Mattos requested that the Board consider Resolution 2013-55 to classify outdated personnel records from August, 2008 through December, 2012 as temporary. Major Mattos explained that these documents include background packets for applicants that were not hired by the Sheriff’s Department.

Commissioner Nelson moved to adopt Resolution 2013-55 to classify records as temporary. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**6. Resolution 2013-56/Destroy Records/KCSO**

Major Mattos asked the Board to consider Resolution 2013-56, which would allow destruction of the documents that were previously classified as temporary in Resolution 2013-55.

Commissioner Nelson moved to adopt Resolution 2013-56 to allow for destruction of documents previously classified as temporary in Resolution 2013-55. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye  
Commissioner Green: Excused  
Chairman Tondee: Aye

The motion carried.

**G. Staff Reports:** There were no staff reports.

**H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Brandie Bradley, Deputy Clerk