

Minutes of Meeting
Business Meeting
August 6, 2013
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Legal Assistant Barb Nyquist, Information Systems Network Specialist Will Medina, Information Systems GIS Manager Dave Christianson, District Court Services Manager Nicole Vigil, Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Patti Marland-Stevens. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

4/25/2013	Deliberations/VAR13-0002/Shoshone County Fire Dist./Community Development
6/20/2013	Public Hearing/ZON12-0003/Cole/Community Development
6/27/2013	Deliberations/CUP13-0001/CLIMB Works, LLC/Community Development
6/27/2013	Deliberations/APP12-0009/Baycroft/Community Development
7/16/2013	Budget Meeting
7/22/2013	Aquifer Protection District Budget Presentation
7/22/2013	Airport Advisory Board
7/22/2013	Commissioners' Debriefing
7/23/2013	Commissioners' Debriefing (continued)
7/23/2013	Business Meeting
7/23/2013	Budget Meeting
7/24/2013	Budget Meeting
7/24/2013	Hayden Lake Watershed Improvement District/No Wake Zone
7/24/2013	Budget Meeting
7/26/2013	Budget Meeting (9:00 a.m.)
7/26/2013	Budget Meeting (1:00 p.m.)
7/29/2013	Community Development Update
7/30/2013	Indigent Appeal 2013-269
7/30/2103	Indigent Appeal 2013-204
7/30/2013	Indigent Appeal 2013-34 & 2013-91
7/30/2013	Business Meeting

Board Actions

Assessor’s Recommendation to Adjust Tax/Valuation Parcel No’s.:49N04W146695; 010200020060; 010200020050; 010200020040; 010200020030; 010200020020; 010200020010

BOCC Signatures for Indigent Cases 7/25/13 through 7/31/13

Affidavit of Treasurer’s Monthly Report/July 2013

Noxious Weed Control Agreements/Various Parcels

Commissioner Green moved to adopt the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

D. Changes to the Agenda:

Commissioner Green noted there was a request to pull and postpone Item #3, Project Change Request Form/Justware/Prosecuting Attorney/Information Systems from the Agenda as it was not ready for deliberation at this time.

Commissioner Green moved to pull Item #3 from the agenda to be readdressed at a later date. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

E. Old Business: There was no old business discussed.

F. New Business:

1. Lease Agreement/Keller/Terminate Strategic Synergies, Inc./Airport

Airport Director Greg Delavan asked the Board to rescind the Lease Agreement between Kootenai County (Airport) and Strategic Synergies, Inc. and immediately after, to approve a Lease Agreement between Kootenai County (Airport) and Scott Keller, stating that the lease, in actuality, should have been directly between Kootenai County (Airport) and Strategic Synergies, Inc. President Scott Keller. Mr. Delavan stated that the change was requested due to insurance coverage requirements.

Commissioner Green moved to approve the Lease Agreement between Kootenai County (Airport) and Scott Keller and to cancel the Lease Agreement between Kootenai County (Airport) and Strategic Synergies, Inc. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

2. Federal Grant Application/AIP 3-16-0010-039/Airport Sustainability Study/Airport

Mr. Delavan informed the Board of the Federal Aviation Administration's (FAA) consideration for a grant to undertake an airport sustainability study for the Kootenai County Airport, which will include an environmental study and business plan. The study generally takes one to one and one-half (1 – 1½) years to complete. Mr. Delavan requested the Board's approval to apply for FAA review and grant consideration. The grant could amount to as much as \$300,000. There were discussions regarding potential cost to the County due to the 10% grant match requirement, and environmental opportunities and cost savings not addressed on the Airport's recently updated Master Plan. It was decided that this item was simply a request for approval of the grant application, with the opportunity to examine the grant terms more closely at a later date.

Commissioner Green moved to approve the application for Grant AIP 3-16-0010-039, for an Airport Sustainability Study. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

~~3. Project Change Request Form/Justware/Prosecuting Attorney/Information Systems - Pulled~~

4. Installment Payment Agreement/M & S Technologies/Information Systems

Information Systems Network Specialist Will Medina came before the Board to request a payment plan between Kootenai County, Information Systems (IS) and M & S Technologies for the County's anti-virus software, allowing for annual installment payments in the amount of \$8,758.75 each for the three (3) year renewal of the contract. This includes a non-appropriation addendum in the contract obligating the County, and disallowing the purchase of different anti-virus software. The Board noted that Civil Deputy Prosecuting Attorney Pat Braden reviewed the contract and addendum.

Commissioner Green moved to approve the three (3) year service contract with a non-appropriation clause between Kootenai County (IS) and M&S Technologies. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

5. Agreement/Pictometry International Corp./Air Photo Flight/GIS/Information Systems

Information Systems GIS Manager Dave Christianson came before the Board requesting an agreement between Kootenai County (IS) and Pictometry International Corp. for a flight scheduled for summer 2014. The request for \$12,000, in partnership with the cities of Post Falls and Coeur d'Alene, shall be included in the FY2014 GIS base budget. The total amount of \$23,000 would be the County's responsibility if other entities do not budget for participation. GIS will approach the City of Hayden, the City of Rathdrum and the Hayden Lake Irrigation District for possible participation as well.

Commissioner Green moved to approve the Agreement between Kootenai County (Information Systems) and Pictometry International Corp. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

6. Amend 2013 Budget/2014 Budget Approval/Hayden Area Regional Sewer Board

Commissioner Green presented an amended FY2013 budget for the Hayden Area Regional Sewer Board (HARSB), showing a recapture of \$700,000, and an amended FY2014 budget proposal. HARSB requires approvals from each entity involved in order to move forward and conduct a public hearing in September. There was discussion of the increase showing on the distributed budget worksheet. It was explained that the recaptured funds were capital reserve money, with revenue coming from entity construction funds and early funding from the District. Other changes were some small equipment purchases. The County's responsibility would be \$1,767.93 per month, to cover the \$21,215 annual operation and maintenance costs.

Commissioner Green moved to approve the amended FY2013 and proposed FY2014 Hayden Area Regional Sewer Board (HARBS) budgets. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

7. Resolution 2013-62/Surplus Property/District Court

District Court Services Manager Nicole Vigil requested that the Board declare as surplus a non-repairable tape recorder. Mr. Cafferty ascertained that the value of the property is less than \$250 so no public auction is required.

Commissioner Green moved to adopt Resolution 2013-62 declaring the District Court tape recorder as surplus property. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

8. Resolution 2013-63/Costs/Attorney Fees/Coeur d'Alene Paving/Kaufman/Board of Commissioners

Mr. Cafferty presented the amounts of Attorney Fees awarded in the Coeur d'Alene Paving lawsuit. Commissioner Green questioned why there was a Resolution, as the Court Order and invoice shall come out of budget line item. Mr. Cafferty explained that the Resolution will be forwarded to the Auditor's office to assure appropriate processing, as the judgment accrues interest and expediency is desired.

Commissioner Green moved to adopt Resolution 2013-63 approving payment for the Coeur d'Alene Paving case. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Marland-Stevens called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

G. Staff Reports:

Mr. Cafferty brought before the Board the issue of non-appropriations. It was stated that most counties function with the allowance of non-appropriations, but Ada County does not allow for contracts entered into for more than a year. Mr. Cafferty stated that he would support the County going in this direction, at the discretion of the Board. There was discussion regarding the annual revisit and additional time and costs involved and the paying up front option, along with the reappropriation of funds at termination of contract.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:28 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Patti Marland-Stevens, Deputy Clerk