

**Minutes of Meeting  
FY2015 Budget Planning  
September 18, 2013  
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Chief Deputy Clerk Pat Raffee, Finance Director David McDowell, and Deputy Clerk Nancy Jones.

- A. Call to Order:** Chairman Tondee called the meeting to order at 3:04 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Finance Director David McDowell and Chief Deputy Clerk Pat Raffee came before the Board to discuss options for the Fiscal Year (FY) 2015 budget process. Mr. McDowell stated that recent Board interviews about that process had reflected similar goals and concerns among the Commissioners. The attendees reviewed and discussed the interview topics and responses. Further, the FY2014 budget process was examined, with significant discussion of options for refining and accelerating the process in the future. Specific suggestions included creating a more extensive pre-planning process, considering options for increased Board involvement, establishing better communication between the Board and the Elected Officials, and holding one (1) or two (2) comprehensive half (or full) day workshops in place of shorter budget meetings. Chairman Tondee expressed concern regarding the opposing views of the Board and the Elected Officials, with reference to the budget process as a whole. The Board conveyed an interest in meeting with specific departments prior to holding the workshops, in order to streamline the process. Ms. Raffee and Mr. McDowell presented budget evaluation alternatives that might be used to reduce 'B' (operating) budget expenditures. The group discussed setting parameters that will provide focus points for the overall budget process, as well as procedural time constraint considerations.
- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 3:53 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Nancy A. Jones, Deputy Clerk