

**Minutes of Meeting
Commissioners' Debriefing
October 21, 2013
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present was Deputy Clerk Nancy Jones.

A. Call to Order: Chairman Tondee called the meeting to order at 2:04 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda:

Chairman Tondee noted that it would be necessary to add two (2) items to the agenda, due to their time sensitivity. The first would be an item to discuss the Spokesman Review renewal. The second item would be a discussion to allow direction to be given to Architects West, with regard to the parking lot project.

Commissioner Nelson moved to add two (2) items to the agenda, in order to discuss the Spokesman Review newspaper subscription and the Architects West email request for direction regarding the parking lot project. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

D. Old Business: There was no old business discussed.

E. New Business:

The Board reviewed changes and shared ideas regarding recent updates to the new County Seal design and the Innovation Award Program. Commissioner Nelson will bring both of these items back before the Board when the final drafts are ready for approval.

The Board considered a settlement request from Silver Lake Masonry Supply, Inc. (Silver Lake), in regard to their delinquent lease with the Airport. Chairman Tondee explained that approximately \$25,000 is owed at this time. A significant portion of that total is due to accrued penalties and interest. A Silver Lake representative mailed a letter to Airport Director Greg Delavan, asking for payment arrangements or a settlement agreement for the amount due. Chairman Tondee explained that the business is no longer operating, the principals have moved from Idaho (and are now located in several different states), and the primary shareholder has filed for bankruptcy. Therefore, Chairman Tondee recommended that the Board consider accepting Silver Lake's settlement offer in the amount of \$6,250, which would serve as payment in full. Commissioner Green expressed concern regarding the acceptance of this payment, due to the regulations that exist with regard to amounts owed by individuals involved in active bankruptcy proceedings. The Board agreed that accepting the settlement offer at this time would probably be in the best interest of the County, while acknowledging that the receipt of this payment might be challenged in the future by the bankruptcy court. Chairman Tondee agreed to present the letter to Legal for review and guidance.

Commissioner Green explained to the Board that Human Resources Specialist Kimberley Buffin had requested that the Board correct a determination that was made with regard to recent Position Review Committee (PRC) recommendations. At the time that the PRC brought their recommendations forward, an incorrect title had been referenced. Ms. Buffin asked that the Board take action to acknowledge that Kootenai County Sheriff's Office (KCSO) employee Marcia Heglie's correct title should be 'Personnel Administrator' (not 'Personnel Technician'), and asked that they sign a new adoption memorandum, as well.

Commissioner Green moved to approve a title change for the KCSO, to establish the title of 'Personnel Administrator'. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson: Aye

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

The Board discussed a letter that Post Falls Urban Renewal Agency (Agency) Executive Director Tom Lien sent to Chief Deputy Assessor Richard Houser. The Agency is working on a City Center revitalization project that will require the execution of an easement between the Agency and Kootenai County for one parcel, and assistance with determining the owner of a second parcel. Chairman Tondee explained that the second easement that is being requested would be for a parcel that is currently involved in litigation to determine the rightful owner. Chairman Tondee informed the Board that he has already been in touch with Mr. Lien to inform him that the Board approved the easement for our parcel several months ago, and that an easement for the second parcel will be subject to the outcome of the pending court case.

Chairman Tondee explained that the Spokesman Review subscription is due for annual renewal, and that Commissioner Nelson had questioned the necessity of continuing the subscription. The Board discussed the content and quality of the information in the newspaper, and whether or not the paper is read by staff. Upon discussion, Chairman Tondee agreed to follow up with various departments to determine whether the number of newspapers ordered can be decreased but, ultimately, the Board decided to continue the subscription.

Chairman Tondee informed the Board that the process to vacate the parking lot easement is underway with the City, so that additional parking spots can be gained when that area is renovated. The Board discussed the timing of the parking lot improvement project and showed support for completing the work in two (2) phases. Chairman Tondee agreed to follow up with Architects West to share this information and inquire whether the new building or the parking area will be completed first.

Northwest Property Owners' Alliance Founder Bob Bingham joined the meeting at 3:00 p.m.

The Board discussed the position statements and the details of the four (4) topics that were selected for presentation at the upcoming Legislative Luncheon, which is scheduled for November 12, 2013. The four topics that are to be discussed are the Local Option Sales Tax Proposal, Personal Property Tax legislation, Public Defender Reform, and Medicaid Expansion. The Board expressed support for three (3) proposed property tax bills, and discussed concerns associated with Public Defender Reform and Local Option Sales Tax options. The Board will continue working on their presentations and will discuss this item again prior to the event.

F. Staff Reports: There were no staff reports.

G. Public Comment: Mr. Bingham explained that he attended the recent Chamber of Commerce meeting where the Local Option Sales Tax proposal was discussed. Mr. Bingham expressed his support for the overall concept, and shared his opinions and concerns regarding the specifics of the proposed legislation.

The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Nancy A. Jones, Deputy Clerk