

**Minutes of Meeting**  
**Harrison Boat Launch Change Order**  
**October 25, 2013**  
**11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Parks and Waterways Director Nick Snyder, Civil Deputy Prosecuting Attorney Jamila Holmes, and Deputy Clerk Nancy Jones. Commissioner Dan Green was excused.

**A. Call to Order:** Chairman Tondee called the meeting to order at 11:15 a.m.

**B. Changes to the Agenda:** There were no changes made to the agenda.

**C. Old Business:** There was no old business discussed.

**D. New Business:**

Parks and Waterways Director Nick Snyder came before the Board to request approval of a no-cost change order with reference to the Harrison Boat Launch project. Mr. Snyder explained that the change order is required due to the findings of the project engineer. The City of Harrison and the City Council have already reviewed and approved the change, which will now require concrete to be placed on city-owned property. The engineer has also signed off on the changes and verified that they will address the waterline issues identified in the engineering report. The total length of the boat launch will be unaffected by this change order. Mr. Snyder noted that the State (which provided grant funding for this project) does not need to approve the change, as the overall project scope is unchanged. Civil Deputy Prosecuting Attorney Jamila Holmes commended Mr. Snyder on his ability to successfully coordinate these changes. Ms. Holmes noted that Mr. Snyder was out of state when the findings were completed, but he was still able to quickly contact the engineer, the contractor, Legal, City representatives, and the State grant facilitators, in order to create a new plan and get it before the Board for approval as soon as possible.

Commissioner Nelson moved to approve the no-cost change order (change order number one, dated October 24, 2013) between Kootenai County (Parks and Waterways) and Wesslen Construction, with regard to the Harrison Boat Launch project, with authorization for Chairman Tondee to sign the order on behalf of the Board. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Jones called the roll:

Commissioner Nelson:           Aye  
Commissioner Green:           Excused  
Chairman Tondee:               Aye  
The motion carried.

Chairman Tondee signed the change order on behalf of the Board.

**E. Staff Reports:** There were no staff reports.

**F. Public Comment:** There was no public comment.

The meeting was adjourned at 11:35 a.m.

Respectfully submitted,  
CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Nancy A. Jones, Deputy Clerk