

**Minutes of Meeting
Waterways Advisory Board
October 30, 2013
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Parks and Waterways Director Nick Snyder, Waterways Advisory Board Chairman Jim Aucutt, and Deputy Clerk Brandie Bradley.

A. Call to Order: Chairman Tondee called the meeting to order at 9:04 a.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Waterways Advisory Board Chairman Jim Aucutt came before the Board to provide an update on the actions that have been taken by the Waterways Advisory Board. Mr. Aucutt advised the Board that his term on the Advisory Board will be expiring this year, and that he will be seeking reappointment, but will be stepping down as Chairman.

Parks and Waterways Director Nick Snyder explained to the Board that, currently, two (2) grant projects are planned for FY2014: replacement of the Mowry Park shelters and the purchase of two (2) personal watercraft, which are to be used for patrols on the Spokane River.

Mr. Snyder informed the Board that he had made a recommendation to the Waterways Advisory Board to increase the Boat Launch User Fees. Mr. Aucutt advised the Board that the Waterways Advisory Board had approved the fee increase. The attendees held a discussion about what the fee usage would be used for, as well as the formula that was used to recommend the new fee schedule. Mr. Snyder explained that it has been five (5) years since the last increase and that the funds would be used for upcoming waterway improvement projects.

The Board explained to Mr. Snyder that these fees need to be designated, and the Commissioners recommended that Mr. Snyder review the Board's Fund Balance Policy to ensure that the proposed plan is in compliance with the current policy. Mr. Snyder was also instructed to provide the Board with a formula to base the recommended fee increases on, as well as a list of designated items that these fees will be used to fund.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 9:40 a.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk