

**Minutes of Meeting  
Facilities Master Plan  
November 15, 2013  
1:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Kestrel West Partners John Foster and Kate Haas as well as Deputy Clerk Pamela Bogaert.

**A. Call to Order:** Chairman Tondee called the meeting to order at 1:11 p.m.

**B. Introductions:** There were no introductions made.

**C. Changes to the Agenda:** There were no changes made to the agenda.

**D. Old Business:** There was no old business discussed.

**E. New Business:**

Commissioner Green briefed Kestrel West Partners John Foster and Kate Haas on the possibility of a bond issue to fund the Justice Building portion of the Facilities Master Plan. Commissioner Green advised that the Board is on a fact finding mission and asked Mr. Foster and Ms. Haas their opinion in regard to conducting a public survey on the matter.

Mr. Foster outlined Kestrel West's qualifications, previous experience and the benefits of a public survey. It was Mr. Foster's opinion that that the best strategy would be a public education effort followed by a poll. After which, the Board would have the necessary information required to make a decision as to whether or not it would be prudent to move forward with the issue.

The group discussed the initial steps required; including an interview of the Board and local citizens, as well as development of the message, followed by an aggressive education campaign. Mr. Foster advised the Board that Kestrel West's fees would be at a flat rate, per phase, including a budget for costs (printing, design, etc.).

**F. Staff Reports:** There were no staff reports.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 2:14 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: \_\_\_\_\_  
Pamela B. Bogaert, Deputy Clerk