

**Minutes of Meeting
Business Meeting
November 26, 2013
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Juvenile Probation Director Debra Nadeau, Chief Deputy Clerk Pat Raffee, Accounting Technician Lori Shaw, Captain Daniel Soumas, Civil Deputy Prosecuting Attorney John Cafferty and Deputy Clerk Brandie Bradley. Chairman Todd Tondee was excused.

- A. Call to Order:** Chairman Pro Tem Green called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Pro Tem Green led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Pro Tem Green read the items listed on the Consent Calendar.

Minutes of Meetings

10/29/2013	Merit Raise Allocations
11/12/2013	Business Meeting
11/12/2013	Court Assistance Program Changes
11/13/2013	Commissioners' Debriefing
11/15/2013	Facilities Master Plan
11/15/2013	Canvass Election – November 5, 2013/Fire District/City Elections
11/18/2013	Community Development Update
11/18/2013	Rocky Mountain Corrections Jail Proposal
11/19/2013	Executive Session §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Kendig Keast
11/19/2013	Indigent Appeal 2013-476
11/19/2013	Indigent Appeal 2013-492
11/19/2013	Indigent Appeal 2013-431

Board Actions

Assessor's Adjustment to Tax/Valuation/Parcel No's.: 52N05W284500; 47N02W051050; C198000A003A; 51N04W108002

Civil Division/October 2013 Financial Report/KCSO

Affidavit of Treasurer's Monthly Report/October 2013

BOCC Signatures for Indigent Cases 11/14/2013 through 11/20/2013

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Pro Tem Green. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:	Aye
Commissioner Green:	Aye
Chairman Tondee:	Excused

The motion carried.

D. Payables List: The Board discussed the Payables List and Payment Plus List for checks printed on November 21, 2013.

Commissioner Nelson moved to approve the Payables List and Payment Plus List for checks printed on November 21, 2013. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

E. Changes to the Agenda: Item #1 Alcohol Beverage License Renewals/2014-2015/Recorder was removed from the agenda as this item no longer required discussion. Item #5 Professional Services Contract/Bayview Community Center Foundation Project/Panhandle Area Council/Grant Management Office was removed from the agenda as this item was not ready for discussion.

Commissioner Nelson moved to remove Item #1 and Item #5 from the agenda as requested. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

F. Old Business: There was no old business discussed.

G. New Business:

~~1. Alcohol Beverage License Renewals/2014-2015/Recorder Pulled~~

2. Juvenile Accountability Block Grant Program FY2012/Grant Award/Juvenile Probation

Juvenile Probation Director Debra Nadeau asked the Board to consider the FY2012 Juvenile Accountability Block Grant (JABG) Project Award. Ms. Nadeau explained that the total amount of this award is \$15,036 and will require a cash match of \$1,671, which has been included in the Juvenile Probation Department Budget for FY2014. This grant is used to fund risk and needs assessments, drug testing, and supplies for Juvenile Diversion, Juvenile Probation and Juvenile Detention. The grant is in effect from May 1, 2014 through April 30, 2015.

Commissioner Nelson moved to approve the Juvenile Accountability Block Grant Program Award for FY2012. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

3. Grant Offer/AIP-3-16-0010-037/Idaho Transportation Department/Airport

Airport Director Greg Delavan requested that the Board consider the Grant Agreement from the Idaho Transportation Department, Division of Aeronautics. Mr. Delavan explained to the Board that the Airport Rehabilitation Project has been completed and that the Idaho Department of Transportation will contribute a maximum amount of \$96,122.

Commissioner Nelson moved to approve the Grant Agreement between Kootenai County (Airport) and the Idaho Department of Transportation. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

4. Grant Amendment/AIP 3-16-0010-038/Federal Aviation Administration/Airport

Mr. Delavan asked the Board to approve the Grant Amendment from the Federal Aviation Administration. Mr. Delavan explained to the Board that additional painting and crack sealing was completed at the request of the Federal Aviation Certification Inspector. These changes resulted in a total project cost of \$281,427.

Commissioner Nelson moved to approve the Grant Amendment between Kootenai County (Airport) and the Federal Aviation Administration. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

~~5. Professional Services Contract/Bayview Community Center Foundation Project/Panhandle Area Council/Grant Management Office Pulled~~

6. Federal Equitable Sharing Agreements/Certification Report/North Idaho Violent Crimes Task Force/KCSO

Captain Daniel Soumas asked the Board to approve the compliance reports for the 2013 Federal Sharing Agreement between Kootenai County (Sheriff's Office) and the United States Government. This agreement allows sharing of forfeited cash, property, and proceeds from federal drug enforcement cases.

Commissioner Nelson moved to authorize Chairman Pro Tem Green to sign the compliance reports for the 2013 Federal Sharing Agreement between Kootenai County (Sheriff's Office) and the United States Government. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

7. Surplus K-9 Iron/Resolution 2013-94/KCSO

Captain Soumas requested that the Board declare as surplus a law enforcement canine (Iron) due to health issues that prevent Iron from performing law enforcement duties. Captain Soumas advised that Iron will be sold to his handler, Deputy Nathan Nelson for the amount of one dollar (\$1.00).

Commissioner Nelson moved to adopt Resolution 2013-94 to retire and declare as surplus canine Iron, which will be sold to Deputy Nelson. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

8. Ratify/Staffing Agreement/Express Employment Professionals/Human Resources

Commissioner Nelson advised the Board that Kootenai County (Human Resources) would like to use temporary employees from Express Employment Professionals. Civil Deputy Prosecuting Attorney John Cafferty advised that this agreement would only be in effect when temporary personnel are being used and that wages would be set at that time. The Board and Mr. Cafferty held a discussion regarding elements of the agreement and the best procedure for ratifying this agreement. Mr. Cafferty advised the Board that this document is technically not a contract and has no terms, or fixed amounts. Mr. Cafferty recommended that the Board strike paragraph seven (7), which indemnifies and holds harmless Express Employment Professionals from damage resulting from employment of temporary personnel.

Commissioner Nelson moved to authorize Chairman Pro Tem Green to ratify the agreement between Kootenai County (Human Resources) and Express Employment Professionals by sending a letter to Express Employment Professionals, along with a copy of the agreement with strike outs. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

9. Resolution 2013-83/Transfer Property/Post Falls Police Department/Anchorage Fire Department/KCSO/9-1-1

Chairman Pro Tem Green explained to the Board that this Resolution was discussed at the Business Meeting that was held on November 12, 2013. A corrected notice has been published, as the initial notice contained an erroneous amount. Chairman Pro Tem Green advised that 9-1-1 Director Bradley Coughenour would like to move forward with the sale of this equipment, which is no longer in use by Kootenai County (9-1-1).

Commissioner Nelson moved to adopt Resolution 2013-83, transferring property from Kootenai County (9-1-1) to the Post Falls Police Department and Anchorage Fire Department. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:25 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk