

**Minutes of Meeting
Business Meeting
December 3, 2013
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Solid Waste Director Roger Saterfiel, Human Resources Director Skye Reynolds, Accounting Technician Lori Shaw, Civil Deputy Prosecuting Attorneys Jamila Holmes and John Cafferty, and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

11/15/2013 Review Advisory Board Applications
11/18/2013 Commissioners' Debriefing
11/19/2013 Business Meeting
11/21/2013 Natural Resource Advisory Board Interview (Till)
11/21/2013 Natural Resource Advisory Board Interview (Akers)
11/22/2013 Elected Officials
11/22/2013 Airport Advisory Board Interview (Simpson)
11/22/2013 Airport Advisory Board Interview (Seright)
11/22/2013 Airport Advisory Board Interview (Lewis)

Board Actions

Assessor's Adjustment to Tax/Valuation/Parcel No's.: S10000010020; 50N04W311850

Treasurer's Request for Adjustment to Solid Waste Fees/Parcel No's.: MZZ05W123340; MZZ75W23244A; MZZ24W253130

Affidavit of Treasurer's Monthly Report/November 2013

Juvenile Justice Annual Financial Report/December 1, 2013

BOCC Signatures for Indigent Cases November 21, 2013 through November 27, 2013

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for November 25, 2013 through November 29, 2013.

Commissioner Nelson moved to approve the Payables List for checks printed from November 25, 2013 through November 29, 2013, in the total amount of \$428,135.43. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

E. Changes to the Agenda: Commissioner Nelson noted that item #2, 2013 Emergency Management Program Grant (EMPG) Award/Idaho Department of Homeland Security/Office of Emergency Management, and item #3, 2013 State Homeland Security Grant Program (SHSP)/Sub Grant Award/Memorandum of Understanding/Idaho Bureau of Homeland Security/Office of Emergency Management, should be removed from the agenda as Emergency Management Manager Sandy Von Behren was not available to discuss these items.

Commissioner Nelson moved to remove items #2 and #3 which will be discussed at a future Business Meeting. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

F. Old Business: There was no old business discussed.

G. New Business:

Bid Opening 2013-13/Pick-up Truck/Solid Waste

The Board received two (2) bids in response to the bid request for a 1999 Chevrolet Pickup Truck, VIN #1GCGK29R4XF093005. The Notice Inviting Bids was published in the *Coeur d'Alene Press* on November 15, 2013 and November 22, 2013. Cody Jahns submitted a bid of \$1,003 and Jerry Wilhelm submitted a bid of \$651.

Commissioner Nelson moved to sell the 1999 Chevrolet Pickup for \$1,003 to Cody Jahns. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye
The motion carried.

~~**2013 Emergency Management Program Grant (EMPG) Award/Idaho Department of Homeland Security/Office of Emergency Management** Pulled~~

~~**2013 State Homeland Security Grant Program (SHSP) Sub-Grant Award/Memorandum of Understanding/Idaho Bureau of Homeland Security/Office of Emergency Management** Pulled~~

Updated HRA/VEBA Documentation/VEBA Service Group/Gallagher Benefit Services, Inc./Human Resources

Human Resources Director Skye Reynolds requested that the Board consider the HRA/VEBA Employer Adoption Agreement between Kootenai County (Human Resources) and Gallagher Benefit Services, Inc. for the administration of the health reimbursement account.

Commissioner Green moved to approve the Employer Adoption Agreement between Kootenai County (Human Resources) and Gallagher Benefit Services, Inc. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Public Defender Conflict Contract/Board of Commissioners

Commissioner Nelson made a recommendation to the Board to approve the Public Defender Conflict Contract between Kootenai County and Clayton Anderson. Mr. Anderson has requested Category (A) Complex Criminal, (B) Conventional Criminal, and (C) Child Protection and Juvenile Matters conflict cases. Commissioner Nelson explained that Mr. Anderson's request has already been approved by the judges.

Commissioner Nelson moved to approve the Public Defender Conflict Contract between Kootenai County and Clayton Anderson. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Resolution 2013-96/County Deed from Tax Auction/Duncan

The Board reviewed Resolution 2013-96, County Tax Deed from Auction for Parcel No. 007730010050/AIN 236122, which was sold to James S. Duncan/Duncan Family Trust at the Tax Deed Auction that was held on November 13, 2013.

Commissioner Green moved to adopt Resolution 2013-96 issuing a County Deed from the Tax Auction for the Duncan Family Trust. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

- F. Staff Reports:** Civil Deputy Prosecuting Attorney John Cafferty advised the Board that Resolution 2013-81, which declared as surplus the 1999 Chevrolet Pickup Truck in item #1, had an incorrect date. The document was dated for October 1, 2013, but this item was adopted at the Business Meeting that was held on October 8, 2013. Mr. Cafferty made a recommendation that the Board correct this error.

Commissioner Nelson moved to revise Resolution 2013-81, to reflect the correct date of October 8, 2013. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:14 p.m.

Respectfully submitted,

CLIFFORD T. HAYES, CLERK

BY: _____
Brandie Bradley, Deputy Clerk