

**Minutes of Meeting
Business Meeting
January 14, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Chief Deputy Clerk Pat Raffee, Elections Manager Carrie Phillips, Human Resources Director Skye Reynolds, Risk Management/Benefits Specialist Christina Anderson, Accounting Clerk Jessica Guenther, Civil Deputy Prosecuting Attorney R. David Ferguson and Deputy Clerk Brandie Bradley. Chairman Todd Tondee was excused.

- A. Call to Order:** Chairman Pro Tem Green called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Chairman Pro Tem Green led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Pro Tem Green read the items listed on the Consent Calendar.

Minutes of Meetings

11/25/2013	Advisory Board Applicant Discussion
12/05/2013	Public Hearing/Case ORA13-0001/Building Code Ordinance/Community Development
12/05/2013	Public Hearing/Case MSP11-0001/Monument Heights/Community Development
12/12/2013	Public Hearing/Case CUP13-0009/Fighting Creek Materials/Community Development
12/16/2013	Commissioners' Debriefing
12/18/2013	Historic Preservation Interviews Applicant Discussion
12/19/2013	Public Hearing/Case MSP13-0001/Woodlands at Frosty Pine/Community Development
12/20/2013	Clerk Appointment
12/23/2013	Airport Advisory Board Update
12/26/2013	Deliberations/Community Development
01/02/2014	Requests for Cancellation of Taxes
01/03/2014	State of the County Address Preparation
01/06/2014	Budget Item Discussion
01/06/2014	Community Development Update
01/07/2014	Request for Deferment No's.: 2010-456; 2010-457; 2010-1065; 2013-789
01/07/2014	Request for Deferment (Decision) No's.: 2010-456; 2010-457; 2010-1065; 2013-789
01/07/2014	Indigent Appeal No.: 2013-647
01/07/2014	Indigent Appeal No.: 2013-647 (Decision)

Board Actions

Assessor's Adjustment to Tax/Valuation/Parcel No's.: P00000034950; CJ3890030090; CJ3890030100

Affidavit of Treasurer's Report: January 10, 2014

Board of Equalization: Valuation Amendment/Potts; Haag; Riverside Land Holdings

Community Development/Order of Decision Case No's.: MSF13-0001 Rockford Ranch Estates; CUP13-0010 Wilson Kennel; CUP13-0010 Wiltsie; CUP13-0013 Bush

Kennel License Application/Isham

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Pro Tem Green. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Excused

The motion carried.

D. Payables List: Chairman Pro Tem Green presented the Payables List for January 6, 2014, through January 10, 2014.

Commissioner Nelson moved to approve the Payables summary for January 6, 2014, through January 10, 2014, in the amount of \$563,097.05. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Excused

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Designate Precincts/Resolution 2014-09/Elections

Elections Manager Carrie Phillips requested that the Board consider Resolution 2014-09, which establishes the Elections precincts. Ms. Phillips explained that *Idaho Code* §34-301 requires that precincts be established prior to a general election year even if there have been no changes. Ms. Phillips stated that the precincts have been the same since redistricting in 2012.

Commissioner Nelson moved to adopt Resolution 2014-09, designating the Elections precincts for 2014. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Aye
- Commissioner Green: Aye
- Chairman Tondee: Excused

The motion carried.

Revised COBRA Benefit/Rate Change Form FY 2013-2014/Human Resources

Human Resources Director Skye Reynolds asked the Board to consider the revised Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit and rate change form for 2013-2014. Ms. Reynolds explained that this form reflects a four percent (4%) rate increase and that the new rates will become effective on March 1, 2014. Ms. Reynolds further explained to the Board that they will be presented with the 2015 COBRA rates in July 2014, to coincide with the normal benefits cycle. The Board discussed the average number of COBRA participants.

Commissioner Nelson moved to approve the Revised COBRA Benefit/Rate Change Form for FY2013-2014. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Resolution 2014-06/Cancellation of Taxes, Penalties, Interest/Parcel No.: 51N04W108002/AIN 132098/Resort Aviation Services

The Board considered Resolution 2014-06, to cancel the taxes, penalties, and interest for AIN 132098, which is owned by Resort Aviation Services, due to an improvement assessment that was placed on the wrong parcel for tax years 2012 and 2013.

Commissioner Nelson moved to adopt Resolution 2014-06, to cancel taxes, penalties, and interest for AIN 132098, owned by Resort Aviation Services. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Resolution 2014-07/Cancellation of Taxes, Penalties, Interest/Parcel No.: 061400010240/AIN 235114/Bridges

The Board discussed Resolution 2014-07, to cancel the taxes, penalties, and interest for AIN 235114, owned by Katherine J. Bridges, due to an appraiser error that resulted in an over assessment of this property for tax years 2011 and 2012.

Commissioner Nelson moved to adopt Resolution 2014-07, to cancel taxes, penalties, and interest for AIN 235114, owned by Katherine J. Bridges. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

Resolution 2014-08/Cancellation of Taxes, Penalties, Interest/Parcel No.: MGN000000220/AIN 139714/Padilla

The Board considered Resolution 2014-08, to cancel taxes, penalties, and interest for AIN 139714, owned by Lari Rae Dawn Padilla, as the homeowners' exemption was not applied to this parcel due to a clerical error for the 2012 tax year.

Commissioner Nelson moved to adopt Resolution 2014-08, to cancel taxes, penalties, and interest for AIN 139714, owned by Lari Rae Dawn Padilla. Chairman Pro Tem Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Aye
Chairman Tondee: Excused

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BY: _____
Brandie Bradley, Deputy Clerk