

Minutes of Meeting
Jail Deactivation Request for Qualification Review
February 11, 2014
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Buildings and Grounds Operations Manager Shawn Riley, Sheriff Ben Wolfinger, Captain Kim Edmondson, Major Neal Robertson, Finance Director David McDowell, Chief Deputy Prosecutor Barry Black and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 11:02
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**
Buildings and Grounds Operations Manager Shawn Riley provided the Board with a proposed Request for Qualifications (RFQ) to outline the scope of work and qualifications required for the Jail Deactivation Project.

The Board explained that the scope of this project is to obtain information for the minimal operation of the jail facility if all of the jail operations are moved to the facility proposed by Rocky Mountain Corrections. Possible uses for the existing jail would be explored at a later date if the Board decides to move forward with the new facility. Commissioner Green advised that he has received several inquiries into using the space if it is vacated.

The attendees agreed that this project should be kept as simple as possible and that the main focus should be on developing a plan to meet the requirements of the Court, so that the County can obtain a favorable decision on the Declaratory Judgment. Commissioner Nelson stated that she has been reviewing the decision that was made in the Bonner County Case and is working on identifying some of the issues that should be focused on for this project.

The attendees discussed the RFQ and agreed that the Work Release Center should not be included in the scope of this project. Suggestions were made for wording and qualification changes to the RFQ and the Board directed Mr. Riley to work with Legal and the Sheriff to obtain a document better suited for the needs of this project.

- F. Staff Reports:** There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 11:58 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
