

Minutes of Meeting
Airport Advisory Board Update
February 24, 2014
2:30 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Airport Advisory Board Chairman John Adams, Airport Director Greg Delavan, and Deputy Clerk Nancy Jones. Commissioner Dan Green was excused.

A. Call to Order: Chairman Tondee called the meeting to order at 2:34 p.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. New Business:

Airport Advisory Chairman John Adams thanked the Commissioners for their recent presentation at the Upbeat Breakfast meeting, and shared that representatives from the CDA Vision 2030 alliance have approached him about including the Airport in their planning scope.

Mr. Adams shared that Seaport Airlines has been identified as a small, regional provider that might be a good fit for providing commercial service at the Airport. Airport Director Greg Delavan is working to contact the president of the airline, and he will provide additional information as it becomes available. Gem Air remains interested in the Airport and is expected to revisit their proposal this spring. Mr. Delavan shared that he was also approached by the regional station chief from Alaska Airlines, who would like to visit the Airport and discuss expansion needs. Mr. Delavan stated that it is unlikely anything would come of that meeting, but that he will schedule an appointment in order to ask questions and gather information.

Mr. Adams stated that Unitech is still considering moving due to space and parking issues. Mr. Delavan is working with them on options to maximize the footprint of their current property and encourage them to stay at the Airport, and the owners may pursue a construction loan to that end.

The Airport Association is working on another proposal for a public viewing pavilion and picnic shelter at the Airport, and two members of the Airport Advisory Board have been tasked with helping develop a plan that addresses physical and logistical concerns. The final concept will require advisory board approval.

Mr. Adams shared that the Advisory Board had discussed the advantages and disadvantages of increasing sewer fees in the near future. Ultimately, their board endorsed a proposal to raise fees by twenty percent (20%), from \$25 to \$30 per unit. Mr. Delavan explained that he has spoken with Administrator Ken Windram from the Hayden Area Regional Sewer Board (HARSB) regarding their plans to possibly move to a flow system, which will favor low-use tenants. Mr. Delavan stated that this could create cost savings, depending on how the change is implemented by HARSB. The attendees discussed the timeline for completion of this project, and the Board expressed concern about raising sewer fees at a time when significant changes might be occurring. Mr. Delavan acknowledged that any fee increase in excess of three percent (3%) will require a public hearing. The Board gave direction to postpone a fee increase at this time, pending receipt of additional information from HARSB, in order to ensure that fees are raised in a sufficient amount for long-term planning.

In closing, Mr. Adams shared that Trevor Budge, an instructor from the North Idaho College (NIC) Aerospace Composites Technology Program, gave a presentation to the advisory board at their last meeting. Mr. Adams stated that there is currently a waiting list to be accepted and that NIC is having success placing students after program completion. The advisory board will be scheduling a tour of the NIC facility, which is currently located on Dakota Avenue. Mr. Delavan and Mr. Adams shared their opinion that the facility should be located on airport property and that, as the program expands, it is likely that this option would be considered by the college.

- E. **Staff Reports:** There were no staff reports.
- F. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 2:53 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Nancy A. Jones, Deputy Clerk
