

**Minutes of Meeting
Manatron Carryover
February 24, 2014
10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Assessor Mike McDowell, Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Treasurer Tom Malzahn, Accounting Manager Pamela Bogaert, Applications Systems Manager Stan Brennan, Chief Deputy Treasurer Laurie Thomas, Civil Deputy Prosecuting Attorney Pat Braden, Information Systems Director James Martin and Deputy Clerk Brandie Bradley. Commissioner Dan Green was excused.

A. Call to Order: Chairman Tondee called the meeting to order at 10:00 a.m.

B. Introductions: There were no introductions made.

C. Changes to the Agenda: There were no changes made to the agenda.

D. Old Business: There was no old business discussed.

E. New Business:

Applications Systems Manager Stan Brennan explained to the Board that the original contract for Manatron was signed in September 2004. The County began using this software in 2006, but the original contract was never closed as functional testing of the software failed. The County has been using Version 8.4 and working towards upgrading to Version 8.6 over the last three (3) years. This upgrade has been unsuccessful as it has been difficult to combine the County and State environments and still fulfill the legislative requirements. Manatron Version 10.0 will be released in the near future. Mr. Brennan explained that the County will upgrade to a newer version once the data conversion is complete, in approximately six (6) months.

The attendees discussed the \$369,851, in funds that were budgeted for this project and have been carried over since 2005. Mr. Brennan advised that once the original contract is closed funds in the amount of \$129,000 will be due, but also noted that while there have been delays with receiving the final product the County has received \$50,000 to \$60,000, in vendor benefits at no charge. There will be some additional costs involved with implementing the new version of the software, which will include an update of Windows XP to Windows 7.0, as well as upgrading the SQL Server and these funds will need to be accessed for these expenditures. Mr. Brennan stated that he expects that not all of these funds will be used.

The Board inquired as to the expected timeline for this project and Mr. Brennan responded that it will hopefully be completed this year, but that there are no guarantees at this point. The Board advised the attendees that they would like to close out these carryover funds and proposed closing out the original contract and obtaining a change order for the pending version. Assessor Mike McDowell stated that if the software is not going to meet the standards, then it is in the best interest of the County to carry these funds over for an additional year, so that the County can obtain a functional program. The Board asked Mr. Brennan to work with legal and bring a change order before the Board at a Business Meeting to be held at a future date.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 10:22 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
