

**Minutes of Meeting
Business Meeting
February 25, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Sheriff Ben Wolfinger, Sergeant Ryan Higgins, Solid Waste Director Roger Saterfiel, Parks and Waterways Director Nick Snyder, PC/Network Specialist Will Medina, Accounting Clerk Jessica Guenther, County Assistance Manager Todd Rickard, Chief Deputy Prosecutor Barry Black, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, and Deputy Clerk Brandie Bradley. Commissioner Dan Green was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Commissioner Nelson led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

02/10/2014	Mercer – Affordable Care Act
02/11/2014	Jail Deactivation Request for Qualification Review
02/11/2014	Business Meeting
02/11/2014	Rose Lake Cemetery Discussion
02/13/2014	Steve Hill and Jim Koon
02/18/2014	Indigent Appeal 2012-247
02/18/2014	Executive Session §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (Braden).
02/19/2014	Judge Simpson – Judicial Selection Committee

Board Actions

Assessor’s Adjustment to Tax/Valuation/Parcel No.: 085600020130

Affidavit of Treasurer’s Report: February 21, 2014

BOCC Signatures for Indigent Cases 02/13/2014 through 02/19/2014

Commissioner Nelson moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:	Aye
Commissioner Green:	Excused
Chairman Tondee:	Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for February 17, 2014, through February 21, 2014.

Commissioner Nelson moved to approve the Payables summary for February 17, 2014, through February 21, 2014, in the amount of \$315,196.73, as well as juror payments in the amount of \$3,173.04. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Award Bid 2014-05/Weed Spraying/Noxious Weed Control

Parks and Waterways Director Nick Snyder made a recommendation to the Board to reject all three (3) bids that were received in response to the Notice Inviting Bids 2014-05, which was published in the *Coeur d'Alene Press* on January 21, 2014, and January 28, 2014. Mr. Snyder explained that none of the bids that were received were responsive. Mr. Snyder advised that he would like to publish the notice again, emphasizing items such as insurance requirements and timely completion deadlines for the project, so that the bidders can make submissions that are responsive.

Commissioner Nelson moved to reject the three (3) bids received in response to Notice Inviting Bids 2014-05, and directed Mr. Snyder to put this project back out for bid. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Amendment to Contract/Metals Recycling/American Recycling Corporation/Solid Waste

Solid Waste Director Roger Saterfiel asked the Board to consider an amendment to the contract between Kootenai County (Solid Waste) and American Recycling Corporation. Mr. Saterfiel explained that the American Metal Market recycling category that was previously used to determine recycling rates for the Solid Waste Department is no longer in use. Mr. Saterfiel further explained that the new categorization requires that an amendment be made to the contract, specifying the category that will now be used. No other changes were made to the contract.

Commissioner Nelson moved to approve the amendment to the contract between Kootenai County (Solid Waste) and American Recycling Corporation. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Consent to Transfer of Interest/Interstate Batteries/Solid Waste

Mr. Saterfiel explained to the Board that Interstate Batteries of Spokane has sold the Battery Recycling Division of their business to Interstate Batteries of Eastern Washington. Mr. Saterfiel requested that the Board consider the new contract between Kootenai County (Solid Waste) and Interstate Batteries of Eastern Washington, which will allow for recycling of Lead-Acid Batteries, and he advised that there are no other changes to the terms of this contract.

Commissioner Nelson moved to approve the contract for battery recycling between Kootenai County (Solid Waste) and Interstate Batteries of Eastern Washington. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Memorandum of Understanding/Pumpout System/Eleventh Street Dock Owners’ Association/Parks and Waterways

Mr. Snyder asked the Board to approve the Memorandum of Understanding (MOU) between Kootenai County (Parks and Waterways) and the Eleventh Street Dock Owners’ Association. Mr. Snyder explained that this MOU outlines each party’s understanding of, and agreement to, ownership, maintenance and repair obligations, and use of the Vessel Pumpout System that is located on the Eleventh Street Dock in Coeur d’Alene. Mr. Snyder advised the Board that this is the fifteenth year this MOU has been in place and that this location is vital to his department, as there a very few public docks available that have power and sewer access. Mr. Snyder explained that the Vessel Pumpout System is easily accessible and provided at no charge to the public.

Commissioner Nelson moved to approve the MOU between Kootenai County (Parks and Waterways) and the Eleventh Street Dock Owners’ Association. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Agreement/Printer Services/Ricoh/Information Systems

PC/Network Specialist Will Medina requested that the Board consider an Order Agreement, as well as the Equipment Sale and Maintenance Agreement, between Kootenai County (Information Systems) and Ricoh USA, Inc. Mr. Medina explained to the Board that this will allow Information Systems to purchase a Ricoh SP5210SFHT multifunction printer and digital surge protector for the amount of \$2,626. This equipment will be used by the Department of Motor Vehicles Office in Post Falls. Ricoh USA, Inc. will provide Gold Level maintenance services during the term of this contract, which will be effective February 25, 2014, through February 24, 2019. After the initial sixty (60) month contract expires, the contract will auto renew on a annual basis, unless the County provides thirty (30) day written notice to cancel.

Commissioner Nelson moved to approve the Order Agreement and the Equipment Sale and Maintenance Agreement between Kootenai County (Information Systems) and Ricoh USA, Inc. to purchase and maintain a Ricoh SP5210SFHT Multifunction Printer for the Department of Motor Vehicles. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Approval of Bylaws/Off-Highway Advisory Board/Recreational Safety/KCSO

Sergeant Ryan Higgins explained to the Board that he had intended to present the amended By-Laws for the Off-Highway Vehicle Law Enforcement Advisory Committee, but that the need for additional amendments has been brought to his attention. Chairman Tondee advised that amendments need to be added to define advisory board members' terms, as well as which County officials the advisory board should be reporting to.

Commissioner Nelson moved to table the Off-Highway Advisory Board By-Laws to a future date. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Request for Reimbursement/Resolution 2014-26/Title III Funds/Emergency Services/Recreation Safety/KCSO

Sergeant Higgins requested that the Board adopt Resolution 2014-26, which allows for the reimbursement of Title III Funds to the Sheriff's Office. Expenses totaling \$144,326.46, for emergency services were expended between 2004 and 2006 and Sergeant Higgins stated that, per his discussion with Finance Director David McDowell \$64,973.70, is available to be requested for this time period. Sergeant Higgins advised that this proposal was properly noticed and that the forty-five (45) day public comment period has passed. Commissioner Nelson advised that further discussion was necessary with Mr. McDowell before this resolution could be considered.

Commissioner Nelson moved to table Resolution 2014-26, Request for Reimbursement for Title III Funds, until a future date, to allow for the Board to obtain clarification of the amount of available funds. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Resolution 2014-13/Transfer Oversight of 9-1-1 Advisory Board to Sheriff/KCSO

Sheriff Ben Wolfinger asked the Board to consider Resolution 2014-13, which transfers oversight of the 9-1-1 Advisory Board from the County Commissioners to the Sheriff.

Commissioner Nelson moved to adopt Resolution 2014-13, which transfers oversight of the 9-1-1 Advisory Board to the Sheriff. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Resolution 2014-24/Classify Records/County Assistance

County Assistance Manager Todd Rickard requested that the Board consider Resolution 2014-24 to classify records for the County Assistance Department. Mr. Rickard advised that the records are permanent in nature and have been converted to electronic format. The attendees discussed that, as these documents have been converted to a new format and will become the permanent record, that the paper documents can be destroyed without classification.

Commissioner Nelson moved to deny Resolution 2014-24, Classifying Records for County Assistance. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

Resolution 2014-25/Destroy Records/County Assistance

Mr. Rickard asked the Board to consider Resolution 2014-25, which authorizes the destruction of records for the County Assistance Department. Mr. Rickard advised that he has contacted the Historical Society as required by Idaho Code, but the Historical Society has no interest in these records. Mr. Rickard clarified that these documents have been converted to electronic format and are no longer considered the permanent records for the County.

Commissioner Nelson moved to table Resolution 2014-25, to destroy records for the County Assistance Department to a future date to allow time for Legal to provide clarification on this matter. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Aye
Commissioner Green: Excused
Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:37 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
