

**Minutes of Meeting  
Business Meeting  
March 11, 2014  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Solid Waste Director Roger Saterfiel, Buildings and Grounds Operations Manager Shawn Riley, Accounting Technician Lori Shaw, Grants Compliance Officer Jody Bieze, Federal Transit Administration Grant Administrator Christine Fueston, Human Resources Director Skye Reynolds, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, and Deputy Clerk Brandie Bradley. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

**Minutes of Meetings**

02/11/2014	Business Meeting
02/13/2014	Signing/Case No. CUP13-0017/Hughes/Community Development
02/20/2014	Public Hearing/MSP11-0001 Monument Heights/MSP13-0001 Woodlands/Community Development
02/21/2014	Strategic Planning
02/21/2014	Commissioners' Debriefing
02/24/2014	Quarterly Fire Protection Districts
02/24/2014	Manatron Carryover
02/24/2014	Airport Advisory Board Update
02/25/2014	Homeland Security – General Richy
02/25/2014	Business Meeting
02/26/2014	Elected Officials
02/26/2014	Executive Session §67-2345(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
02/26/2014	Department Heads
02/27/2014	Area Council on Aging – Semi Annual Update Report
02/27/2014	Lien Release Request/2011-56; 2013-6; 2013-81; and 2013-91
02/27/2014	Indigent Appeal 2013-298
03/04/2014	Indigent Appeal 2013-808

**Board Actions**

Assessor's Adjustment to Tax/Valuation/Parcel No.: 035800000750

Treasurer's Cancellation of Tax on Personal Property/Warrants of Distrain/Various Parcels

Affidavit of Treasurer's Report/March 7, 2014

BOCC Signatures for Indigent Cases 02/27/2014 through 03/05/2014

Position Review Committee Findings/Reclassification: March 3, 2014

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**D. Payables List:** Chairman Tondee presented the Payables List for March 3, 2014, through March 7, 2014. Commissioner Green moved to approve the Payables summary for March 3, 2014, through March 7, 2014, in the amount of \$705,554.98. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**E. Changes to the Agenda:** Chairman Tondee requested that Item #8, Agreement for Professional Services/Kestrel West, Inc./Board of County Commissioners be removed from the agenda, as it was not ready for discussion.

Commissioner Green moved to remove Item #8 Agreement for Professional Services/Kestrel West, Inc./Board of County Commissioners from the agenda, as it will be discussed at the next Business Meeting on March 18, 2014. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**F. Old Business:** There was no old business discussed.

**G. New Business:**

**Award Request for Proposal (RFP)/Staffing/Human Resources**

Human Resources Director Skye Reynolds asked the Board to award the Bid for Temporary and Direct Hire Staffing Services to Express Temporary Services, as they were the only responsive bidder. The notice requesting bids was published in the *Coeur d'Alene Press* on February 12, 2014, and February 19, 2014.

Commissioner Green moved to award the bid for Temporary and Direct Hire Staffing Services to Express Temporary Services. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused  
Commissioner Green: Aye  
Chairman Tondee: Aye

The motion carried.

**Contract/Elmer Construction/Ancillary Building/Buildings and Grounds**

Buildings and Grounds Operations Manager Shawn Riley requested that the Board consider the contract between Kootenai County (Buildings and Grounds) and James W. Elmer Construction for the construction of the Ancillary Building and two (2) parking lots to be located at 331 W. Garden Avenue, Coeur d'Alene, Idaho 83814. The total cost of this project is \$1,368,850.

Commissioner Green moved to approve the contract between Kootenai County (Buildings and Grounds) and James W. Elmer Construction for the construction of the Ancillary Building and two (2) adjacent parking lots. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Contract/Household Hazardous Waste Collection and Transport/Veolia ES Technical Solutions/Solid Waste**

Solid Waste Director Roger Saterfiel asked the Board to consider the Household Hazardous Waste Collection Contract between Kootenai County (Solid Waste) and Veolia ES Technical Solutions, LLC. Mr. Saterfiel advised that Veolia ES Technical Solutions, LLC will provide personnel, labor, equipment, trucks and all necessary items for the transportation, recycling, treatment, and disposal of household hazardous waste and universal waste received at the Solid Waste department. The contract will be effective from March 11, 2014, through March 10, 2017, with the option to extend in one (1) year increments for an additional three (3) years, for a total contract of six (6) years.

Commissioner Green moved to approve the Household Hazardous Waste Collection Contract between Kootenai County (Solid Waste) and Veolia ES Technical Solutions, LLC. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Second Amendment to Landfill Purchase Agreement/Kootenai Electric Cooperative/Solid Waste**

Mr. Saterfiel requested that the Board consider the Second Amendment to the Landfill Purchase Agreement between Kootenai County (Solid Waste) and Kootenai Electric Cooperative (KEC). Mr. Saterfiel explained that this agreement allows KEC to sell, trade or otherwise convert Renewable Energy Credits on behalf of Kootenai County.

Commissioner Green moved to approve the Second Amendment to the Landfill Purchase Agreement between Kootenai County (Solid Waste) and Kootenai Electric Cooperative. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Subgrant Agreement/City of Spirit Lake/Office of Emergency Management**

Grants Compliance Officer Jody Bieze asked the Board to consider the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the City of Spirit Lake, for the purpose of implementing strategies to address identified planning, organization, equipment, training, and exercise needs to prevent, protect against, respond to, and recover from natural and other catastrophic events.

Commissioner Green moved to approve the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the City of Spirit Lake. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**Subgrant Agreement/Hauser Lake Fire District/Office of Emergency Management**

Ms. Bieze requested that the Board consider the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the Hauser Lake Fire District. The purpose of this agreement is to implement strategies to address identified planning, organization, equipment, training, and exercise needs to prevent, protect against, respond to, and recover from natural and other catastrophic events.

Commissioner Green moved to approve the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the Hauser Lake Fire District. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**Subgrant Agreement/City of Coeur d'Alene Police Department/Office of Emergency Management**

Ms. Bieze asked the Board to consider the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the City of Coeur d'Alene (Police Department). This agreement outlines the purpose of implementing strategies to address identified planning, organization, equipment, training, and exercise needs to prevent, protect against, respond to, and recover from natural and other catastrophic events.

Commissioner Green moved to approve the Subgrant Agreement between Kootenai County (Office of Emergency Management) and the City of Coeur d'Alene (Police Department). Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**~~Agreement for Professional Services/Kestrel West, Inc./Board of County Commissioners~~ Pulled**

**Resolution 2014-27/Cancellation of Taxes/AIN 132458/Trinity Church**

Chairman Tondee presented Resolution 2014-27, to cancel 2013 property taxes on Parcel No. C956000N999T, AIN 132458. Chairman Tondee advised the Board that this property is owned by Trinity Church, which is a tax exempt religious entity.

Commissioner Green moved to adopt Resolution 2014-27, which cancels taxes for AIN 132458, owned by Trinity Church. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Resolution 2014-28/Cancellation of Taxes/AIN 326030/Dobbins**

Chairman Tondee presented Resolution 2014-28, which adjusts the 2013 taxes on AIN 326030, owned by Milan Dobbins. Chairman Tondee noted that these taxes were adjusted to reflect the dissolution of the company owned by Mr. Dobbins. Chairman Tondee advised that the motion that was made by the Board on March 5, 2014, included an erroneous AIN and therefore the Resolution requires amendment.

Commissioner Green moved to amend Resolution 2014-28, with the correct AIN (326030), and to adopt Resolution 2014-28, which adjusts the 2013 taxes on the property owned by Milan Dobbins. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Resolution 2014-29/Cancellation of Taxes/AIN 210370/Close**

Chairman Tondee presented Resolution 2014-29, to cancel taxes, penalties, and interest for AIN 210370, which was previously owned by Christopher Close. This resolution cancels the taxes, penalties, and interest for tax years 2008, 2009, 2010, 2011, and 2012 as this property was taken by the Federal Government through the drug foreclosure process.

Commissioner Green moved to adopt Resolution 2014-29, which cancels taxes, penalties, and interest for AIN 210370, which was previously owned by Christopher Close. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Excused  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

**Memorandum of Understanding Amendment/FTA – Riverstone Transit Center/FTA**

Federal Transit Administration Grant Administrator Christine Fueston asked the Board to consider Amendment No. 1 to the Memorandum of Understanding (MOU) between Kootenai County (Board of County Commissioners) and the Coeur d’Alene Tribe. This MOU establishes the duties and obligations in the collaborative effort to use grant funding for the establishment of a Citylink Bus Transit Station, which will be located at Riverstone. The amendment to this MOU corrects the amount of matching funds that will be provided by each party.

Commissioner Green moved to approve Amendment No. 1 to the MOU between Kootenai County (Board of County Commissioners) and the Coeur d’Alene Tribe. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

**G. Staff Reports:** There were no staff reports.

**H. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:28 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Brandie Bradley, Deputy Clerk

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