

Minutes of Meeting
Business Meeting
April 1, 2014
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Captain Kim Edmondson, Solid Waste Director Roger Saterfiel, 9-1-1 Director Bradley Coughenour, Grants Compliance Officer Jody Bieze, Noxious Weed Assistant Bill Hargrave, Buildings and Grounds Operations Manager Shawn Riley, Chief Deputy Assessor Richard Houser, Sergeant Ryan Higgins, Patrol Captain Andy Boyle, Civil Deputy Prosecuting Attorney R. David Ferguson and Deputy Clerk Brandie Bradley. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Buildings and Grounds Operations Manager Shawn Riley led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

03/14/2014	Budget Workshop – Department Heads
03/17/2014	Health Care Contracts
03/17/2014	Community Development Update
03/17/2014	Commissioners’ Debriefing
03/18/2014	Business Meeting
03/19/2014	Bureau of Land Management Update
03/24/2014	Executive Session §67-2345(1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency, with regard to a possible acquisition or lease (Coeur d’Alene North Building).
03/25/2014	Debt Forgiveness Request 2013-25

Board Actions

Assessor’s Request/Adjustment to Tax/Valuation/Parcel No’s.: PJ3590000000; HJ3440040220; 49N01W363950

Treasurer’s Cancellation of Tax on Personal Property/Warrants of Distrainment/Various Parcels

Affidavit of Treasurer’s Report: March 28, 2014

Approval Order/Request for Tax Exempt Status/Twinlow Camping Commission

Order of Decision/Signing CUP13-0007/VAR13-0006 City of Post Falls Police Department/Community Development

BOCC Signatures for Indigent Cases 03/20/2014 through 03/26/2014

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for March 24, 2014, through March 28, 2014.

Commissioner Green moved to approve the Payables summary for March 24, 2014, through March 28, 2014, in the amount of \$374,589.73, as well as juror payments in the amount of \$3,271.72. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Award Request for Proposal/Electrical Services and Repairs/KCSO

Captain Kim Edmondson advised the Board that Thorco, Inc. was the lowest responsive bidder for the Jail Electrical Project. Thorco, Inc. submitted a bid of \$229,475, to install Physical Lightning Protection and correct the remaining fifty (50) electrical issues that were identified by RO Associates. The Board questioned if these electrical issues were directly involved with the failure of the electrical vault. Captain Edmondson advised that is a possibility. Buildings and Grounds Operations Manager Shawn Riley advised that Thorco, Inc. was also the lowest responsive bidder for the repairs to the electrical vault. The Board requested that Thorco, Inc. itemize the fifty (50) electrical issues in the contract. If repairs to the vault correct some of these issues as well, then those items can be removed from this bid.

Commissioner Green moved to award the bid for Electrical Service Repairs at the Sheriff's Office to Thorco, Inc. for the amount of \$229,475, but noted that the amount may be reduced if repairs to the vault correct any of the issues included in this bid. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Electric Line Right-of-Way Easement/Fighting Creek Farm Landfill/Kootenai Electric Cooperative/Solid Waste

Solid Waste Director Roger Saterfiel asked the Board to consider an Electric Line Right-of-Way Easement between Kootenai County (Solid Waste) and Kootenai Electric Cooperative for the Fighting Creek Farm Landfill. Mr. Saterfiel advised that Kootenai Electric will construct, operate, and maintain electric transmission lines at this site, which are necessary for the misting system at the landfill.

Commissioner Green moved to approve the Electric Line Right-of-Way Easement between Kootenai County (Solid Waste) and Kootenai Electric Cooperative. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Proclamation: National Telecommunicator's Week April 13-19, 2014

9-1-1 Director Bradley Coughenour requested that the Board proclaim April 13, 2014, through April 19, 2014, as National Telecommunicator's Week in Kootenai County to honor the men and women whose diligence and professionalism keep our County and citizens safe. Commissioner Green read the proclamation into the record.

Chairman Tondee moved to proclaim April 13, 2014, through April 19, 2014, as National Telecommunicator's Week in Kootenai County. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Memorandum of Understanding/Idaho Bureau of Homeland Security/9-1-1

Mr. Coughenour asked the Board to consider a Memorandum of Understanding (MOU) between Kootenai County (9-1-1) and the Idaho Bureau of Homeland Security. Mr. Coughenour explained that this MOU outlines the terms and conditions for the sharing of operations, maintenance, and costs for the use of the communication sites located at Mica Peak and Hoodoo Mountain. The fee for the use of each communication site/microwave line is \$300 per month, for a total annual cost of \$3,600. This agreement will be in effect October 1, 2013, through September 30, 2014.

Commissioner Green moved to adopt the MOU between Kootenai County (9-1-1) and the Idaho Bureau of Homeland Security. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Contract/Weed Spraying Agreement/Panhandle Spray Service LLC/Noxious Weed Control

Noxious Weed Assistant Bill Hargrave requested that the Board consider the Weed Spraying Agreement between Kootenai County (Noxious Weeds) and Panhandle Spray Service. Mr. Hargrave explained that Panhandle Spray Service was the lowest responsive bidder and was awarded the bid at the Business Meeting which was held on March 25, 2014. Panhandle Spray Service will provide labor, equipment, materials, and services to apply foliar and soil-residual herbicides and surfactants in accordance with the specifications and conditions provided by federal, state, county, city and other local laws, ordinances, rules, and regulations. The fee for these services is \$16 per acre for spraying done by spray truck, \$65 per hour for spraying done in the Right-of-Way by spray truck, and \$65 per hour for hand treatment. This contract will be effective April 1, 2014, through March 30, 2015.

Commissioner Green moved to approve the Weed Spraying Agreement between Kootenai County (Noxious Weeds) and Panhandle Spray Service. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Cancellation of Contract/Copiers Northwest/Assessor

Chief Deputy Assessor Richard Houser asked the Board to consider cancellation of the contract between Kootenai County (Assessor's Office) and Copiers Northwest, which was entered into on September 13, 2005. Mr. Houser explained that this contract was for the maintenance of a Canon Digital Copier that was in use at the Post Falls Department of Motor Vehicles.

Commissioner Green moved to cancel the Copier Maintenance Contract between Kootenai County (Assessor's Office) and Copiers Northwest. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Donation Agreement/Bingham County/ KCSO

Sergeant Ryan Higgins requested that the Board consider donating two (2) 2007 Evinrude 225 outboard boat motors to Bingham County for marine patrols. Sergeant Higgins explained that these motors were replaced last year due to their condition and age and are no longer being used by the Kootenai County Sheriff's Office.

Commissioner Green moved to approve the Donation Agreement between Kootenai County (Sheriff's Office) and Bingham County for the donation of two (2) Evinrude 225 outboard boat motors. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Donation Agreement/North Idaho Post Academy/KCSO

Patrol Captain Andy Boyle asked the Board to consider donating a 1999 Ford Crown Victoria and a 2000 Ford Crown Victoria to the Peace Officers Standards and Training (POST) Academy at North Idaho College. Captain Boyle explained to the Board that these vehicles are no longer in use by the Sheriff's Office and the POST Academy can use these vehicles for law enforcement training purposes.

Commissioner Green moved to approve the Donation Agreement between Kootenai County (Sheriff's Office) and North Idaho POST Academy for the donation of two (2) Ford Crown Victoria vehicles. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Amendment/Professional Services Agreement/Vollmer/Office of Emergency Management

Grants Compliance Officer Jody Bieze requested that the Board consider an amendment to the Professional Services Contract between Kootenai County (Office of Emergency Management) and Karren Vollmer. Ms. Bieze explained that this amendment is for a wording change only. The Bureau of Homeland Security requested that the wording on page three (3) be changed from "Table top exercise" to "Orientation", so as to be in compliance with the grant requirements.

Commissioner Green moved to approve the Amendment to the Professional Services Agreement between Kootenai County (Office of Emergency Management) and Karren Vollmer. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Appointment/Galante/Aquifer Protection District Advisory Board

Chairman Tondee explained that Mike Galante submitted an application to serve on the Aquifer Protection District Advisory Board. Mr. Galante's application was the only application that was received. Mr. Galante is qualified and would be filling a water district appointment position that has been vacated.

Commissioner Green moved to appoint Mike Galante to the Aquifer Protection District Advisory Board, specifically to the Water District position. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Grant of Water Easement/Hauser Lake Water Association/Welch-Comer

Civil Deputy Prosecuting Attorney R. David Ferguson advised the Board that a request has been received from the Hauser Lake Water Association to obtain an easement across a small strip of property that is owned by the County. Mr. Ferguson explained that this request was made by the Hauser Lake Water Association as they are attempting to provide water services to a property owner, which is adjacent to the County owned property.

Commissioner Green moved to grant easement to the Hauser Lake Water Association as requested. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Agreement/Option to Renew/Kootenai Health/Board of County Commissioners

Commissioner Green advised that this Payment Settlement and Memorandum of Understanding (MOU) outlines the terms for payment of medical services provided by Kootenai Health to indigent Kootenai County patients.

This contract will be effective until September 30, 2017.

Commissioner Green moved to approve the Renewal Agreement between Kootenai County (Board of County Commissioners) and Kootenai Health. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:46 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
