

Minutes of Meeting
Parking Project and Sewer System
April 2, 2014
1:30 p.m.

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Buildings and Grounds Operations Manager Shawn Riley and Deputy Clerk Nancy Jones. Commissioner Jai Nelson was excused.

- A. **Call to Order:** Chairman Tondee called the meeting to order at 1:35 p.m.
- B. **Introductions:** There were no introductions made.
- C. **Changes to the Agenda:** There were no changes made to the agenda.
- D. **Old Business:** There was no old business discussed.
- E. **New Business:**

Parking Lot Project

The Board met with Buildings and Grounds Operations Manager Shawn Riley to discuss alternative parking options and sewer line issues that are related to the Garden Avenue construction project. This project includes the parking lot renovation (scheduled for completion by July 1, 2014) and the construction of the Ancillary Services Building (slated for fall completion).

Mr. Riley presented the Board with a map of alternative parking areas that have been secured for County use during the parking lot renovation. The primary parking site for employees and jurors will be the Diamond Parking Lot on the west side of Northwest Boulevard, adjacent to Memorial Field. Parking will be available on a first-come, first-served basis from 6:00 a.m. on Monday through 7:00 p.m. on Friday through the construction period. The lot will be locked on the weekends. The far west portion of the lot will remain reserved for paid parking. In addition, the Hagadone Corporation has approved use of their lot just north of the Coeur d'Alene North Building. Those spaces will be available on a first-come, first-served basis through May 1, 2014. After May 1, the County will have access to twenty (20) reserved spots in the lot. The Board determined that each Elected Official would be offered a few of these parking spaces to assign to their staff. Once the spaces are assigned, parking stickers and gate codes will be issued to those employees. Mr. Riley will send a parking reminder email to all employees on Monday, April 7 and again on Thursday, April 10. Further, Mr. Riley will attempt to locate additional bike racks for use during construction. The parking map will be available on KC Place. During construction, employees will be discouraged from parking in the south parking lot and County-owned vehicles will be parked at the Fairgrounds. Phase One of the parking lot renovation will commence on Monday, April 14, 2014.

New Building Sewer System

Mr. Riley shared that two areas were excavated to facilitate the sewer connection for the new building. During that process, it was determined that the existing pipe is likely broken in two (2) places and will need to be replaced completely. Mr. Riley is working with the contractor and the City of Coeur d'Alene to establish replacement options, but it is probable the area will have to be excavated to remove and replace the pipe, which will cause a temporary traffic disruption on Garden Avenue. Mr. Riley will bring this item back before the Board when options and cost assessments are available.

F. Staff Reports: There were no staff reports.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Nancy A. Jones, Deputy Clerk
