

Minutes of Meeting
Community Development Update
April 14, 2014
1:00 p.m.

The Kootenai County Board of Commissioners, Chairman Tondee and Commissioner Nelson met to discuss the following agenda items. Also present were Community Development Director, David Callahan and Deputy Clerk Stephanie Clark. Commissioner Green is excused.

A. Call to Order: Chairman Tondee called the meeting to order at 1:03 p.m.

B. Changes to the Agenda: There was none.

C. Old Business: There was none.

D. New Business:

Following the posted agenda, Director David Callahan addressed the following items with the Board:

1. **Planning Commission Request for Mileage Reimbursement:**
Mr. Callahan stated that one of the Planning Commissioners requested reimbursement for mileage to the meetings being held here at the county administrative building. A short discussion ensued between the Board and Mr. Callahan. Mr. Callahan will report back to the Board with more detailed information at a later meeting.
2. **Hydroplane Boat Race (special event permit) Follow Up Discussion:**
The Board and Mr. Callahan discussed the streamlining process for the creation of a Special Event permit, which some events such as the boat race qualify. Mr. Callahan is drafting an application for this type of situation. Chairman Tondee mentioned that in an event such as this the City resources cannot be used and the applicant should list all intentions of the land use. Both the Board and Mr. Callahan agree that it is important the County is aware of the many factors of such an event. Commissioner Nelson suggested a set fee for a special event permit, just like all other permits, Mr. Callahan agreed.
3. **Planning Manager Follow Up:**
Mr. Callahan brought forward a discussion from a previous meeting of an applicant that was being considered for the Planning Manager position. He has decided that the applicant was not a good fit. He has eleven (11) applications and only a few of them meet the requirements of the job; he would like to extend the advertisements for a while longer. Meanwhile, Prosecuting Civil Attorney, Pat Braden is performing the job duties of the vacant position, and is doing a wonderful job.
4. **Bids on Tax Deed Properties:**
Mr. Callahan wanted to update the Board on his idea of selling some of our surplus properties to adjacent property owners. He needs to contact some of these owners to make inquiries of interest. Chairman Tondee would like Mr. Callahan make sure that the adjacent property owners have first bid. Chairman Tondee also asked about the approximate time frame for a results report of the inquiries. Mr. Callahan estimated one (1) to three (3) weeks.

E. Staff Report:

There being no further discussion of agenda items at this time, Chairman Tondee adjourned the meeting at 1:36 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

W. TODD TONDEE, CHAIRMAN

By: _____
Deputy Clerk
