

**Minutes of Meeting  
Commissioners' Debriefing  
April 28, 2014  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were County Assistance Manager Todd Rickard, Buildings and Grounds Operations Manager Shawn Riley, Airport Director Greg Delavan, Support Captain Lee Richardson, and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:00 p.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** Commissioner Nelson asked to have a discussion on the Historic Preservation Committee budget request added to the agenda as a decision is needed prior to the Historic Preservation Committee's meeting. Commissioner Green requested that an Executive Session pursuant to *Idaho Code* §67-2345(1)(b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent be added to agenda for the Kootenai County Area Transportation Team (KCATT) Letter Response discussion. Commissioner Nelson also requested that the discussion on the Natural Resource Advisory Board Hearing Response should be removed from the agenda as it had been completed and no longer requires discussion.

Commissioner Green moved to remove the Natural Resource Advisory Board Hearing Response agenda item discussion and to add a discussion about the budget request from the Historic Preservation Committee, and an Executive Session §67-2345(1)(b) for the KCATT Letter Response discussion. Commissioner Nelson seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Aye  
Commissioner Green:           Aye  
Chairman Tondee:               Aye

The motion carried.

- D. Old Business:** No old business was discussed.
- E. New Business:**  
Buildings and Grounds Operations Manager Shawn Riley advised that due to the unknown depth of the fill dirt that was used, it will be necessary to install 7,200 square yards of Geofabric to adequately correct the grading issues in the north parking lot. The parking lot has been sub-graded and is ready for installation of the Geofabric. Mr. Riley explained that this change order and two (2) other change orders will be presented at the Business Meeting to be held on April 29, 2014. The additional two (2) change orders are for the replacement of the trees that were removed and structural engineering issues.

Mr. Riley exited the meeting at 2:15 p.m.

Chairman Todd Tondee stated that the City of Post Falls would like the Board to consider establishing a Driver's License Department in Post Falls. Support Captain Lee Richardson advised that he was in favor of an office being situated in Post Falls. The Board discussed that as the population is growing a new office would be needed. The attendees discussed the option of having a larger central location and agreed that alternative options should be explored.

Support Captain Richardson explained that the Idaho Emergency Communications Commission is requesting that Kootenai County appoint two (2) committee members to serve on the Next Generation 9-1-1 Task Force. Chairman Tondee agreed to contact the Idaho Emergency Communications Commission to discuss the needs of this committee so that an informed decision can be made. The attendees discussed the potential candidates, which included Lieutenant Matthew Street and Kootenai County Emergency Medical Services Systems Chief Officer Christopher Way.

Support Captain Richardson exited the meeting at 2:28 p.m.

Commissioner Nelson moved that the Board enter Executive Session pursuant to *Idaho Code* §67-2345(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (Kootenai County v. Abby B. Watkins-Chiptoff)(Hauser Gun Club Mediation) and pursuant to *Idaho Code* §67-2345(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent. Commissioner Green seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson:           Aye  
Commissioner Green:           Aye  
Chairman Tondee:               Aye  
The motion carried.

Civil Deputy Prosecuting Attorney Pat Braden and County Assistance Manager Todd Rickard joined the Board in the Executive Session.

Executive Session was entered into at 2:30 p.m.

Mr. Rickard exited the Executive Session at 2:55 p.m.

Mr. Braden exited the Executive Session at 3:00 p.m.

Airport Director Greg Delavan joined the Board in the Executive Session at 3:00 p.m.

Mr. Delavan exited the meeting at 3:22 p.m.

Executive Session was exited at 3:23 p.m. The Board agreed to review the KCATT Bylaws for future discussion. No other decision was made by the Board.

Chairman Tondee advised that he met with the business owners adjacent to the Harrison Boat Launch to determine their concerns. The business owners advised that they have received some complaints about damage to boats colliding with the sea wall, as well as complaints that the sea wall was not aesthetically pleasing. Parks and Waterways Director Nick Snyder will be addressing these issues and placing buoys to try and prevent boaters sustaining damage to their vessels. The Board will continue to monitor boater complaints and will re-evaluate replacing the old dock. Chairman Tondee advised that he had recommended that the business owners consider partnering with the County to share the costs of replacing the dock, which is estimated to be \$25,000.

Commissioner Nelson inquired about an update on the Public Defender's Office space. Commissioner Green advised that he had no new information to report at this time and explained that he is still waiting for the bid amounts to remodel the space at the Coeur d'Alene North Building.

Commissioner Nelson stated that a request for clarification had been received from the Public Defender's Office about the temporary file runner position being utilized by the Public Defender's Office. The Board discussed that this position may need to be a permanent position, but is dependent on relocation of the Public Defender's Office. In the meantime the position will remain temporary and the costs associated with this position will be funded by the Public Defender's Budget.

The Board discussed their schedule for May and June. Due to the Memorial Day holiday the Commissioners' Debriefing will be rescheduled for Tuesday May 27, 2014, from 10:30 a.m. to 11:30 a.m. Chairman Tondee advised that one (1) Commissioner will be attending the Idaho Association of Counties Conference that is being held June 10, 2014, through June 12, 2014. A decision will be made after the Primary Election as to which Commissioner will attend. Commissioner Green advised that he will be out of the office May 13, 2014, through May 15, 2014. The Board also discussed the upcoming budget meetings and the option of extending these meetings if needed.

Commissioner Nelson advised that a budget request has been received from Historic Preservation Committee Member Evelyn Adams. The Historic Preservation Committee would like the Board to commit additional funding. The Board discussed that they had approved three hundred dollars (\$300) and would be willing to approve a total of five hundred dollars (\$500).

Board of County Commissioners Administrative Assistant Nancy Jones joined the meeting at 3:58 p.m.

The Board and Ms. Jones discussed the Commissioners' Department FY15 Budget. They discussed the five (5) year trends and funding needs for travel, dues, community support, training, and overtime. The Board also discussed the multiple budgets for the Commissioners' Office and the possibility of combining like budget items.

**F. Staff Reports:** There were no staff reports.

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 4:49 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Brandie Bradley, Deputy Clerk

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