

**Minutes of Meeting
Business Meeting
May 6, 2014
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee and Commissioner Dan Green met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Solid Waste Director Roger Saterfiel, Buildings and Grounds Operations Manager Shawn Riley, Noxious Weeds Superintendent Bill Hargrave, Benefits/Risk Management Specialist Dorothy Cross, Chaplain Larry Green, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, and Deputy Clerk Brandie Bradley. Commissioner Jai Nelson was excused.

- A. Call to Order:** Chairman Tondee called the meeting to order at 2:04 p.m.
- B. Pledge of Allegiance:** Chairman Tondee led the Pledge of Allegiance.
- C. Approval of Consent Calendar:** Chairman Tondee read the items listed on the Consent Calendar.

Minutes of Meetings

04/03/2014 Deliberations/CUP13-0019 Carlin Bay/Community Development
04/10/2014 Signings/Public Hearing/Public Hearing/Community Development
04/10/2014 OEM Emergency Training Exercise Meeting
04/17/2014 Deliberations/Community Development
04/21/2014 Commissioners' Debriefing
04/22/2014 Kootenai County Emergency Medical Staff
04/22/2014 Business Meeting
04/22/2014 CliftonLarsonAllen – Exit Audit Report
04/23/2014 Natural Resource Advisory Board
04/23/2014 Kestrel West
04/23/2014 Department Heads
04/24/2014 Signings/Deliberations/Community Development
04/25/2014 Consultant Issues/Airport Advisory Board
04/25/2014 Hayden Area Regional Sewer Board (HARSB) – Expansion Phase I
04/28/2014 Airport Advisory Board
04/28/2014 Quarterly Highway District
04/28/2014 Community Development Update
04/29/2014 Indigent Appeal 2013-576
04/29/2014 Lien Release 2009-29

Board Actions

Treasurer's Request for Adjustment to Fees/Parcel No's.: MKL000120110; MJF000010030

Affidavit of Treasurer's Monthly Report/April 2014

Civil Division Financial Report/KCSO/March 2014

Order of Decision/CUP13-0009/Fighting Creek Materials/Community Development

BOCC Signatures for Indigent Cases 04/24/2014 through 04/30/2014

Noxious Weed Control Agreements/Various Parcels

Commissioner Green moved to approve the Consent Calendar as read into the record by Chairman Tondee clarifying that the Kootenai County Emergency Medical Staff (EMS) meeting held on April 22, 2014, was to discuss adding EMS Staff to the Health Benefits plan for County employees and that the Consultant Issues/Airport Advisory Board meeting that was held on April 25, 2014, was to discuss the Board’s responses to the questions presented by Kootenai Metropolitan Planning Organization Facilitator Marsha Bracke for the Airport. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Excused
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

D. Payables List: Chairman Tondee presented the Payables List for April 28, 2014, through May 2, 2014. Commissioner Green moved to approve the Payables Summary for April 28, 2014, through May 2, 2014, in the amount of \$450,478.33 and Jury Panel Payments in the amount of \$4,147.96. Chairman Tondee seconded the motion. There being no discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Excused
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Old Business: There was no old business discussed.

G. New Business:

Open Bid 2014-09/Surplus Trailers/Solid Waste

Solid Waste Director Roger Saterfiel advised the Board that no bids were received in response to Bid 2014-09, which was published in the *Coeur d’Alene Press* on April 21, 2014, and April 28, 2014. Mr. Saterfiel asked the Board to allow the Solid Waste Department to dismantle and recycle the 2003 Reliance Transfer Trailer, Vehicle Identification Number (VIN) 5RESZ828X3S032002.

Commissioner Green noted that no bids were received and directed the Solid Waste staff to recycle one (1) 2003 Reliance Transfer Trailer, VIN 5RESZ828X3S032002. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

- Commissioner Nelson: Excused
- Commissioner Green: Aye
- Chairman Tondee: Aye

The motion carried.

Open/Request for Qualifications/Jail De-Activation Study/KCSO

Chairman Tondee opened the one (1) submission received from Longwell Trapp Architects, in response to the Request for Qualifications (RFQ) for the Jail Deactivation Study. Advertisements requesting qualifications was published in the *Coeur d'Alene Press* on April 21, 2014, and April 28, 2014.

Commissioner Green moved to accept the qualifications as submitted by Longwell Trapp Architects and to forward this submission to Legal and the Sheriff's Office for review. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Authorize Chairman's Signature/Offer to Purchase/Rose Lake Rural Collection Site/Solid Waste

Mr. Saterfiel requested that the Board authorize Chairman Tondee to sign the offer letter for the purchase of property to be used as a rural collection site at Rose Lake.

Commissioner Green moved to authorize Chairman Tondee to sign the purchase offer letter on behalf of the Board. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Second Amendment/Contract for Wood Waste/Cannon Hill Industries, Inc./Solid Waste

Mr. Saterfiel asked the Board to consider the second amendment to the contract between Kootenai County Solid Waste and Cannon Hill Industries, Inc. Mr. Saterfiel explained that this amendment will extend the contract for a period of one (1) year, which will allow time for the Solid Waste Department to explore the option of implementing in-house wood grinding. This contract will be in effect from June 30, 2014, through June 30, 2015. The cost for these services is twenty-four dollars (\$24) per ton.

Commissioner Green moved to approve the second amendment to the contract between Kootenai County (Solid Waste) and Cannon Hill Industries, Inc. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Proclamation: National Police Week/Peace Officers Memorial Day 2014/KCSO

Chaplain Larry Green requested that the Board proclaim the week of May 11, 2014, through May 17, 2014, Police Week and May 15, 2014, as Peace Officers Memorial Day in Kootenai County in honor of the fallen and serving officers.

Commissioner Green moved to proclaim May 11, 2014, through May 17, 2014, as Police Week and May 15, 2014, as Peace Officers Memorial Day. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Award/2014 Federal/State general Fund Cost Share/Cooperative Weed Management Area (CWMA)/Idaho State Department of Agriculture/Noxious Weed Control

Noxious Weed Superintendent Bill Hargrave asked the Board to approve the grant award from the Idaho State Department of Agriculture (ISDA), which will allow the County to receive \$27,415 in grant funds to be used for the purpose of eradicating noxious weeds in Idaho. Mr. Hargrave explained that \$13,800 of these funds will be used in Kootenai County and the County will administer the remaining funds, which will be used by other jurisdictions.

Commissioner Green moved to approve the award for the 2014 Federal/State General Fund Cost Share Grant for the Noxious Weed Department. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Letter of Agreement/Avista/Noxious Weed Control

Mr. Hargrave requested that the Board consider the Letter of Agreement between Kootenai County (Noxious Weeds) and Avista Corporation. This letter serves as formal notification that Avista Corporation, as a sponsor of the Idaho Panhandle Noxious Weed Handbook, will contribute \$3,000 towards the costs of updating the book. Mr. Hargrave explained that this book is distributed by Inland Empire Cooperative Weed Management Area members.

Commissioner Green moved to approve the Letter of Agreement between Kootenai County (Noxious Weeds) and Avista Corporation for support of the Idaho Panhandle Noxious Weed Handbook. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Lease Agreement/US Army Reserve/Airport

Airport Director Greg Delavan asked the Board to approve the Lease Agreement between Kootenai County (Airport) and the United States Army Reserve. Mr. Delavan explained that the Army leases space at the Airport to conduct realistic combat engineer training. This is an annual renewal and will remain in effect from April 1, 2014, through March 31, 2015. The Army has the option of renewing the lease for four (4) additional terms of one (1) year each. The amount of this lease is \$13,000 per year.

Commissioner Green moved to approve the Lease Agreement between Kootenai County (Airport) and the United States Army Reserve. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused
Commissioner Green: Aye
Chairman Tondee: Aye

The motion carried.

Renewal/General Aviation Liability Insurance/ICRMP/Risk Management

Benefits/Risk Management Specialist Dorothy Cross requested that the Board consider the General Aviation Airport Liability Application that will be submitted to the Idaho Counties Risk Management Program (ICRMP). This application requests insurance coverage limits of \$10,000,000 for single limit bodily injury and property damage liability, as well as \$50,000,000 for personal injury. Ms. Cross advised that this is for the annual renewal for coverage at the Airport.

Commissioner Green moved to approve the General Aviation Airport Liability Application for submission to ICRMP. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

Release and Settlement Agreement/Kendig Keast/Board of Commissioners

Civil Deputy Prosecuting Attorney Pat Braden asked the Board to approve the Release and Settlement Agreement between Kootenai County (Board of County Commissioners) and Kendig Keast. Mr. Braden advised that no additional monies are due from either party and both parties are released from further liability.

Commissioner Green moved to approve the Release and Settlement Agreement between Kootenai County (Board of County Commissioners) and Kendig Keast. Chairman Tondee seconded the motion. There being no further discussion, Deputy Clerk Bradley called the roll:

Commissioner Nelson: Excused

Commissioner Green: Aye

Chairman Tondee: Aye

The motion carried.

G. Staff Reports: There were no staff reports.

H. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

The meeting was adjourned at 2:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: _____
Brandie Bradley, Deputy Clerk
