

**Minutes of Meeting**  
**FY15 Budget Meeting**  
**May 7, 2014**  
**10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Todd Tondee, Commissioner Dan Green, and Commissioner Jai Nelson met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Finance Director David McDowell, Staff Accountant Kimberli Price, and Deputy Clerk Brandie Bradley.

- A. Call to Order:** Chairman Tondee called the meeting to order at 10:02 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes made to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Chief Deputy Clerk Pat Raffee confirmed with the Board the dates and times Budget Meetings would be held for May 7, 2014, through May 16, 2014. The attendees agreed to remove the following meetings:

  - May 7, 2014 p.m. meeting
  - May 9, 2014 p.m. meeting
  - May 14, 2014 a.m. meeting
  - May 16, 2014 p.m. meeting

The attendees discussed projected budget expenditures versus actual expenditures and agreed that actual expenditures most accurately reflect the anticipated needs for the departments.

The Board reviewed the request that was made by the Panhandle Health District and agreed that the three percent (3%) increase was justified. The Board asked Staff Accountant Kimberli Price to schedule meetings with the Fair Board and Emergency Medical Staff (EMS). Commissioner Nelson confirmed with Finance Director David McDowell that he was aware that a fund balance needed to be established for the Hayden Area Regional Sewer Board (HARSB) Expansion Project and advised that the County's funding will be payable in 2022.

The Board discussed foregone funds and did not support using these funds for general budget expenditures. Commissioner Green supported using funds if necessary for salary compression, which was created by the adjustment made to the employee pay scales in 2014. Mr. McDowell advised that preliminary findings indicate that \$700,000 will be needed to fund the compression adjustments. Mr. McDowell informed the Board that a fifteen percent (15%) increase is expected for healthcare and a meeting will be scheduled with Mercer Health to discuss the changes. An increase is also expected for the Idaho Counties Risk Management Program (ICRMP) and the Public Employees Retirement System of Idaho (PERSI).

The attendees reviewed the position requests that were submitted by Buildings and Grounds, Office of Emergency Management, Public Defender and Grant/Transit. The Board reviewed the number of frozen positions in the Sheriff's Department and made a decision to increase the number of frozen position from three (3) to seven (7).

- F. Staff Reports:** There were no staff reports.
- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There was no public comment.

The meeting was adjourned at 11:49 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

TODD TONDEE, CHAIRMAN

BY: \_\_\_\_\_  
Brandie Bradley, Deputy Clerk

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